# DELHI TRANSPORT CORPORATION (GOVERNMENT OF NCT OF DELHI) I.P.ESTATE: NEW DELHI.

DTC invites applications for the following Group A & Group B posts for filling up the same on deputation basis in DTC from the officers of the Central/State Government/Union Territories/Autonomous Bodies/public Sector Undertakings/Statutory Organizations/Research Institutions/Universities/Semi-Government Organizations. The period of deputation shall be initially for a period of three years which is extendable as per DoPT guidelines:-

| S. No. | Name of the Post       | Grade Pay (as per 6 <sup>th</sup> P.C. in Rs.) and pay matrix level in 7 <sup>th</sup> PC | Number of posts*. |
|--------|------------------------|---|-------------------|
| 1.     | Dy. CGM (Mech.)        | 7600/-(Pay Matrix<br>Level 12)  | 04                |
| 2.     | Dy. CGM (Tr.)          | 7600/-(Pay Matrix<br>Level 12)  | 04                |
| 3.     | Dy. CGM (IT)           | 7600/-(Pay Matrix<br>Level 12)  | 01                |
| 4.     | Sr. Manager (IT)       | 6600/ (Pay Matrix<br>Level 11)  | 01                |
| 5.     | Sr. Manager (Law)      | 6600/ (Pay Matrix<br>Level 11)  | 01                |
| 6.     | Sr. Manager<br>(Civil) | 6600/ (Pay Matrix<br>Level 11)  | 01                |
| 7.     | Sr. Manager<br>(Elect) | 6600/ (Pay Matrix<br>Level 11)  | 01                |
| 8.     | Mgr. (Civil)           | 4800/ (Pay Matrix<br>Level 08)  | 01                |
| 9.     | Mgr. (Elect.)          | 4800/ (Pay Matrix<br>Level 08)  | 01                |

<sup>\*</sup>The number of posts to be filled are subject to variation. The pay of the selected officers shall be regulated in accordance with Department of Personnel and Training O.M. No. 6/8/2009-Estt. (Pay II) dated 17.06.2010 and as amended from time to time.

1. The contents of relevant columns of the RRs duly approved by the DTC Board for the post of Dy. CGM (Mech.), Dy. CGM (Tr.), Dy. CGM (IT), Sr. Mgr. (IT), Sr. Mgr. (Law), Sr. Mgr. (Civil), Sr. Mgr. (Elect.), Mgr. (Civil), Mgr. (Elect.) are re-produced hereunder:

#### (i) Dv. CGM (Mech.)

| 7. Educational and          | other  | Essential:                           |
|-----------------------------|--------|--------------------------------------|
| qualifications required for | direct | i)Degree in Mechanical or            |
| recruits.                   |        | Automobile Engineering of a          |
|                             |        | recognized University or equivalent. |
|                             |        | ii) About 10 years experience in a   |
|                             |        | responsible capacity in a automobile |
|                             |        | workshop of a repute connected       |
|                             |        | both with maintenance and repairs.   |
|                             |        | iii)Administrative experience in a   |

Road Transport Undertaking including preparation of standard planning estimates and efficiency. (Qualifications relaxable Corporation's discretion in case of candidates otherwise well qualified). 11. In case of recruitment by Transfer on deputation/transfer: promotion, transfer grades from Officer under State **Transport** which promotion to be made. Undertaking/Public Transport Corporation with requirement laid down in column 7 above:-A(i) Holding analogous post on regular basis. Or(ii) With five years regular service in the Pay band of Rs. 15600-39100+G.P. Rs. 6600/-.

## (ii) Dv. CGM (Tr.)

| 7. Educational and Other           | Essential:                              |
|------------------------------------|---|
| qualifications required for direct | i) Degree of a recognized University    |
| recruits.                          | or equivalent.                          |
|                                    | ii) At least 7 years experience in a    |
|                                    | responsible supervisory capacity in     |
|                                    | the Traffic Department or a big         |
|                                    | Road Transport Undertaking,             |
|                                    | preferably big city Transport           |
|                                    | Undertaking.                            |
|                                    | iii) Special knowledge or an            |
|                                    | experience in Planning of routes,       |
|                                    | schedules and allied matters.           |
|                                    | (Qualifications relaxable at            |
|                                    | Corporation discretion in case of       |
|                                    | candidates otherwise well qualified).   |
|                                    | Desirable:                              |
|                                    | Diploma or a certificate of the         |
|                                    | Institute of Road Transport of India    |
|                                    | or equivalent.                          |
| 11. In case of recruitment by      | Transfer on deputation/transfer:        |
| promotion transfer grades from     | Officer under State Transport           |
| which promotion to be made         | Undertaking/Public Transport            |
|                                    | Corporation with requirement laid       |
|                                    | down in column 7 above:-                |
|                                    | A(i) Holding analogous post on          |
|                                    | regular basis.                          |
|                                    | Or                                      |
|                                    | (ii) With five years regular service in |
|                                    | the Pay band of Rs.15600-               |
|                                    | 39100+G.P. Rs. 6600/-                   |

#### (iii) Dy. CGM (IT)

| 7.    | Educati   | onal     | and   | other  | Essential:                       |
|-------|-----------|----------|-------|--------|----------------------------------|
| quali | fications | required | l for | direct | A(i) Master's Degree in Computer |

recruits.

Applications/Computer Science or M. Tech.(with specialization in Computer Application) or BE/ B. Tech in Computer Engineering/computer Science/computer Technology of a recognized University or equivalent.

(ii) For Programming

8 years experience of Electronic Data Processing/Computer Oriented Optimization/Information or Statistical System out of which at least 4 years experience should be in actual computer Programming and System Design.

#### OR

B(i) Degree in Computer Application/Computer Science or Degree in Electronics/electronics & Communication Engineering from a recognized University or equivalent.

(ii) for Programming

10 years experience of Electronic Data Processing/Computer Oriented Optimization/Information or Statistical System out of which at least 5 years experience should be in actual Computer Programming and System Design.

#### OR

C (i) Masters Degree of a recognized University or equivalent or Degree in Engineering of a recognized University or equivalent.

(ii) For Programming

12 years experience of Electronic Data Processing/computer Oriented Optimization information or Statistical System out of which at least 6 years experience should be in actual Computer Programming and System Design.

11. In case of recruitment by promotion/deputation/transfer grades from which transfer to be made.

1(a) Officers of the Central/State
Government/Union
Territories/Autonomous
bodies/Public Sector
Undertakings/Statutory
Organizations/Research Institutions/
Universities/Semi-Government
Organizations etc.
(i) Holding analogous post on regular basis.

#### OR

- (ii) with 5 years regular service in posts in the scale of Rs. 15600-39100+GP Rs.6600/- and
- (b) possessing the educational qualifications and experience prescribed for direct recruitment under column 7.

The departmental officers in the feeder category who are in the direct

line of promotion shall not be eligible for consideration for appointment on deputation.

Period of deputation including period of deputation in another excadre post held immediately preceding this appointment in the same or some other organizations/department or Central Government shall ordinarily not exceeds 4 years.

# (iv) Sr. Mgr. (IT)

7.Educational and other qualifications required for direct recruits.

#### **Essential:**

- A(i) Master's Degree in Computer Applications/ M.Tech. (with specialization in computer Applications) Or Be/B.Tech. in Computer Engineering/Computer science/Computer Technology of a recognized University or equivalent.
- (ii) Five years experience of Electronic Data Processing, out of which at least two years experience should be in actual programming.

 $\mathbf{Or}$ 

- B(i) Degree in Computer Applications/ Computer Science or Degree in Electronics/Electronics and Communication Engg. from recognized university or equivalent.
- (ii) 7 years experience of Electronic Data Processing work out of which at least 3 year experience should be actual programming.
- C(i) Master's Degree of a recognized university or equivalent or Degree in Engineering of a recognized university or equivalent.
- (ii)8 years experience of Electronic Data Processing out of which at least 4 years experience should be in actual computer programming.

OR

- D(i)A level Diploma under DOEACC Programme or Post Graduate Diploma in computer application offered under university programme /post polytechnics. Diploma in Computer Applications awarded by State Counsel of Technical Education or equivalent.
- (ii) 8 years experience of Electronic Data Processing work out of which

at least 4 years experience should be in actual programming

#### **Transfer on deputation:**

Suitable Officers holding analogous posts under State/Central Govt. or State Undertaking/Public Transport Corporation.

#### (v) Sr. Mgr. (Law)

7.Educational and other qualifications required for direct recruits.

# **Qualifications:**

## a)Academic:

### **Essential:**

Degree in Law of a recognized University.

### b) Experience:

A practicing advocate with ten years experience of conducting cases in Civil and Criminal Courts. (Qualifications relaxable at DTC Board's discretion in case of candidates otherwise well qualified).

### **DESIRABLE**:

- i) Experience of conducting cases before Labour Tribunals and Motor Accident Claims Tribunal.
- ii)Good knowledge of Labour laws.
- 11. In case of recruitment by promotion/deputation/transfer grades from which promotion/deputation or appointment on short-term contract to be made.

#### **Transfer on deputation:**

Suitable Officers holding analogous posts under State/Central Govt. or State Undertaking/Public Transport Corporation.

### (vi) Sr. Mgr. (Civil)

| 7. a) Educational | qualifications |
|-------------------|----------------|
|-------------------|----------------|

#### Essential:

b) Experience

- (1) Degree in Civil Engineering from a recognized University or equivalent.
- (2) 5 years experience in design/construction/maintenance of industrial/residential/commercial Building.
- 11. Educational and other qualifications required in case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made.

Transfer on deputation/transfer:
Officer under the Central/State
Govt./UT Govt./Public Sector
Undertaking, Autonomous Body etc.
with requirement laid down in
column 7 above:-

A(i) Holding analogous post on regular basis.

 $\mathbf{Or}$ 

(ii) With 05 years regular service in the Pay band of Rs. 15600-

39100+GP of Rs. 5400/- Pay Matrix Level 10 in 7<sup>th</sup> P.C. Or (iii) Degree/Diploma holder with 05/08 years regular service in the Pay band of Rs.9300-34800/-+G.P. of Rs. 4800/- Pay Matrix Level 8 in 7<sup>th</sup> P.C.

(iv) Degree/Diploma holder with 05/08 years regular service in the Pay band of Rs. 9300-34800+G.P. of Rs. 4600/- Pay Matrix Level 7 in 7<sup>th</sup> P.C.

# (vii) Sr. Mgr. (Elect.)

7. Educational and other **ESSENTIAL:** qualifications required for direct i) Degree in Electrical Engineering recruits. from a recognized University or equivalent. ii) 5 years experience in providing repairing and maintaining electrical installations industrial/commercial/residential buildings. Transfer on deputation: Suitable Officers holding analogous posts under State/Central Govt. or State Undertaking/Public Transport Corporation.

### (viii) Mgr. (Civil)

| 7. Educational and other qualifications required for direct recruits.                  | Essential: Degree in Civil Engineering from a recognized University.  |
|--|---|
| 11.In case of recruitment by promotion/transfer grade from which promotion to be made. | Transfer on deputation/transfer: Officer under the Central/State Govt./UT Govt./Public Sector Undertaking/Autonomous Bodies etc with requirement laid down in Column No. 7 above:-  (i) Holding analogous post on regular basis.  Or (ii) Degree/Diploma holder with 05 years' regular service in the Pay band of Rs. 9300-34800+G.P. of Rs. 4600/- Pay Matrix Level 7 in 7 <sup>th</sup> P.C.  Or (iii)Degree/diploma Holder with 05/08 years' regular service in the Pay band of Rs. 9300-34800+G.P. of Rs. 4200/- Pay Matrix Level 6 in 7 <sup>th</sup> P.C. |

# (ix) Mgr. (Elect.)

| 7 T1 ( ) 1 ( )                     | T  |
|------------------------------------|--|
| 7. Educational and other           | The second secon |
| qualifications required for direct | i) Degree in Electrical Engineering  |
| recruits.                          | from a recognized University.  |
| 11. In case of recruitment by      |  |
| promotion/transfer grades from     | Officer under the Central/State  |
| which promotion to be made.        | Govt./UT Govt./Public Sector   |
|                                    | Undertaking/Autonomous Bodies  |
|                                    | including with requirement laid  |
|                                    | down in Column No. 7 above:-   |
|                                    | (i) Holding analogous post on regular basis.   |
|                                    | Or   |
|                                    | (ii) Degree/Diploma holder with 05 years regular service in the Pay  |
|                                    | band of Rs. 9300-34800+G.P. of Rs.   |
|                                    | 4600/- Pay Matrix Level 7 in 7 <sup>th</sup> P.C.  |
|                                    | 4000/- Pay Matrix Level / III / F.C.   |
|                                    | Or   |
|                                    | (iii) Degree/Diploma Holder with 05/08 years regular service in the Pay band of Rs. 9300-34800+G.P. of Rs.4200/- Pay Matrix Level 6 in 7 <sup>th</sup>   |

2. The number of posts to be filled on deputation are subject to variation. The pay of the selected officers shall be regulated in accordance with Department of Personnel and Training O.M. No. 6/8/2009-Estt. (Pay II) dated 17.06.2010 and as amended from time to time. Eligible and willing candidates should apply through proper channel on the prescribed application performa up-loaded on DTC website i.e. <a href="https://dtc.delhi.gov.in">https://dtc.delhi.gov.in</a> The applications of only such officers/candidates will be considered that are routed through proper channel and accompanied with the following documents:-

P.C.

- (i) Photocopy of all educational qualification certificates.
- (ii) Statement giving details of Major or Minor Penalties imposed upon the officer, if any, during the last Ten (10) years.
- (iii) Vigilance, disciplinary & criminal clearance certificate.
- (iv) Integrity Certificate.
- (v) Photo copies of last five years APARs having "Very Good" & above grading.
- 3. The maximum age limit for appointment by deputation shall not be exceeding 56 years on the closing date of receipt of the applications i.e. 15.09.2023. Further, the eligibility criteria as per the RRs shall also be determined w.r.t. the closing date of application i.e. 15.09.2023.
- 4. Applications received after the last date i.e. 15.09.2023 or otherwise found incomplete will not be entertained.

# **Application Format**

| me of  |   | sement<br>applied for   |             |              | Dated |                              | Affix | self attested |
|--|---|---|-------------|--------------|-------|------------------------------|-------|---------------|
| 2. 1<br>3. 6<br>4. 1<br>5. 8<br>6. 1<br>7. 1<br>8. 4 | Date of Bi<br>Gender : I<br>Nationalit<br>Service &<br>Father's N<br>Permanen<br>Address :<br>address : | rth(in figur<br>Male/Femal<br>y:<br>Batch (if a<br>Jame:<br>t Address : | pplicable): |              |       |                              | Nun   |               |
|  |   |   |             | al Qualifica |       |                              |       |               |
| Sl.<br>No.   | Exam/<br>Degree<br>Passed   | gree passing Grade of of Board/   |             | Subj         | ject  | Subject<br>of Specialization |       |               |
|  |   |   |             |              |       |                              |       |               |
|  |   |   |             |              |       |                              |       |               |
|  |   |   |             |              |       |                              |       |               |
|  |   |   |             |              |       |                              |       |               |
|  |   |   |             |              |       |                              |       |               |
|  |   |   |             |              |       |                              |       |               |

| S. No. | Office | Post<br>held | Period |    | Pay Band+<br>Grade Pay | Nature of duties |
|--------|--------|--------------|--------|----|------------------------|------------------|
|        |        |              | From   | To |                        |                  |
|        |        |              |        |    |                        |                  |
|        |        |              |        |    |                        |                  |
|        |        |              |        |    |                        |                  |
|        |        |              |        |    |                        |                  |
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|        |        |              |        |    |                        |                  |
|        |        |              |        |    |                        |                  |
|        |        |              |        |    |                        |                  |

|                  | resent employment i.e.<br>emporary or Quasi-<br>ermanent |                        |                             |
|------------------|--|------------------------|-----------------------------|
| 14.In case the   | present employment is                                    |                        |                             |
| held on deputati | on basis, please state                                   |                        |                             |
| a)The date of    | b)Period of  | c)Name of the parent   | d)Name of the post and      |
| initial          | appointment on   | office/organization to |                             |
| appointment      | deputation   | which the applicant    | substantive capacity in the |
| in parent        |  | belongs.               | parent deptt./              |
| deptt.           |  |                        | organization.               |
|                  |  |                        |                             |
|                  |  |                        |                             |
|                  |  |                        |                             |
|                  | +  |                        |                             |
|                  |  |                        |                             |

- 15. <u>Details of enclosures</u>: Attested photocopies of documents in support of the information supplied in above columns, such as, Educational Qualification, Date of Birth, SC/ST/OBC certificate, Experience etc.
- 16. I hereby declare that all the statements made in the application herein above are true and complete to the best of my knowledge and belief. I undertake that suitable action can be taken against me by the Corporation (DTC) for furnishing false information mentioned herein above.

| Place |  |  |
|-------|--|--|
| Date  |  |  |

Name & Signature of the Candidate