



HARYANA PARIVAR PEHCHAN AUTHORITY (HPPA)
Government of Haryana

Advertisement No. 01/19-21 HPPA-03

Dated: - 20 /10 /2022

Advertisement for Appointment of Dev-ops Engineer / Software Engineer/ Software Developer/ Mobile Application Developer/ Database Administrator / Quality Analyst/ Sr. Software Developer/ Tech. Document Writer

Haryana Parivar Pehchan Authority (HPPA) invites online applications from eligible candidates for engagement on contract basis under HPPA as per the rules and regulations of the authority for the following positions:

Sr. No	Position Name	Qualification	Minimum Experience	Number of Posts	Remuneration*/ Month
1	Dev-ops Engineer	4-year (Full-time) Bachelor's Degree in IT/ CSE/ Electronics & Communication / Computer Applications or equivalent OR-MCA from any university/ Professional Institution recognized by Government with 60% marks.	5 Years	2	80,000
2	Software Engineer		5 Years	8	65,000
3	Software Developer		1+ Years	6	48,000
4	Mobile Application Developer		1+ years	2	40,000
5	Database Administrator		6 Years	2	95,000
6	Quality Analyst		1 Years	4	40,000
7	Sr. Software Developer		6 Years	3	95,000
8	Tech. Document Writer		1 Year	1	30,000
TOTAL				28	

****Higher remuneration may be offered to the deserving candidates.***

The remuneration mentioned above are for the minimum experience as mentioned in the above table, candidates with higher experience may be offered higher remuneration

The remuneration may be revised from time to time including at the start of initial recruitment.

2. Only online applications will be accepted and will be available on the <http://210.212.34.195/>. The last date for submission of online applications is **08.11.2022 (23:59 hours)**. The appointment for aforementioned positions shall be on contract basis for a period of three (3) years. The terms of reference of engagement, required qualification and roles and responsibilities of the above positions are available at <http://210.212.34.195/>. For applying online, please visit the "Apply Now" section of the <http://210.212.34.195/>. This advertisement is also available on CS Haryana website <http://csharyana.gov.in/>.

3. All the applications shall be scrutinized according to the requirement provided. HPPA, on its own or through an external agency shall conduct a skill assessment test to identify suitable resource for deployment in HPPA. Candidates who clear the minimum threshold in the skill assessment test as decided by HPPA, shall be called for a personal interview.

**Chief Executive Officer,
Haryana Parivar Pehchan Authority.**

Government of Haryana



Terms of Reference for Recruitment

20.10.2022 (Revised)

Haryana Parivar Pehchan Authority (HPPA)

Government of Haryana

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I. TERMS OF REFERENCE FOR RECRUITMENT

- Contract Period:** 3 Years (extendable as per requirement of HPPA).
- Remuneration:** The lump sum monthly remuneration payable is provided in Section III of this document. An increment of 5 (%) per cent shall be applicable after completion of each year on the basis of competitiveness/ performance of the resource.
- Role & Responsibilities:**

#	Position Name	Number of Posts	Requirements	Responsibilities	Joining Location
1	Dev-ops Engineer	2	Skill Set: Windows Server Administration, Jenkins, Pipeline, Git, Data Software Development, MVC framework/ JAVA/ PHP Qualification: 4-year (Full-time) Bachelor's Degree in IT/ CSE/ Electronics & Communication / Computer Applications or equivalent OR MCA from any university/ Professional Institution recognized by Government with 60% marks. <ul style="list-style-type: none"> At least 3 years of relevant experience in dev-ops, server administration & support. Experience with State/Central Govt. shall be preferred Ready to work in 24*7 type of work environment 	<ul style="list-style-type: none"> Create, manage and maintain the staging and production environments for various core applications and modules. Ensure version control of the deployed builds through industry recognized version management tools. Oversee software releases & deployment with respect to core modules. Infrastructure planning & deployment for any new module/application developed by the Core team. Full stack development & maintenance of applications and web portals Any other work as assigned by HPPA 	Chandigarh/ Panchkula
2	Software Engineer	08	Skill Set: Full stack development, MVC framework/JAVA/JS/Angular, MS SQL Server / PHP/ Mongo DB/ Dot Net (C#)/ Architecture Designing/ SDLC, etc.	<ul style="list-style-type: none"> Full stack development of the assigned solution Designing user interactions on web pages Developing back-end website applications. 	Chandigarh/ Panchkula

#	Position Name	Number of Posts	Requirements	Responsibilities	Joining Location
			Qualification: 4-year (Full-time) Bachelor's Degree in IT/CSE/Electronics & Communication / Computer Applications or equivalent OR MCA from any university/ Professional Institution recognized by Government with 60% marks. <ul style="list-style-type: none"> • Experience in development of web-based application/software • Experience with State/Central Govt. shall be preferred Experience: 5 Years	<ul style="list-style-type: none"> • Ensuring responsiveness of developed applications across platforms. • Any other work as assigned by HPPA. 	
3	Software Developer	06	Skill Set: Full stack development, MVC framework/ JAVA/JS/ Angular, MS SQL Server /Mongo DB/ Dot Net (C#)/ Architecture Designing/ SDLC etc. Qualification: 4-year (Full-time) Bachelor's Degree in IT/CSE/Electronics & Communication / Computer Applications or equivalent OR MCA from any university/ Professional Institution recognized by Government with 60% marks. <ul style="list-style-type: none"> • Experience in development of web-based application/software • Experience with State/Central Govt. shall be preferred 	<ul style="list-style-type: none"> • Full stack development of the assigned solution. • Designing user interactions on web pages. • Developing back-end website applications. • Ensuring responsiveness of developed applications across platforms. • Any other work as assigned by HPPA. 	Chandigarh/ Panchkula
4	Mobile Application Developer	02	Skill Set: Program mobile applications in Android/IOS/ Flutter/ JAVA, etc.	<ul style="list-style-type: none"> • Support the entire application lifecycle (concept, design, test, release and support) related to mobile application development. 	Chandigarh/ Panchkula

#	Position Name	Number of Posts	Requirements	Responsibilities	Joining Location
			Qualification: 4-year (Full-time) Bachelor's Degree in IT/CSE/Electronics & Communication / Computer Applications or equivalent OR MCA from any university/ Professional Institution recognized by Government with 60% marks. • At least one project related to mobile application development. Experience: 1+ Years	• Produce fully functional mobile applications in iOS and Android. • Gather user requirements and suggest optimal mobile based solutions for the same . • Troubleshoot and debug mobile applications to optimize performance. • Any other work as assigned by HPPA	
5	Database Administrator	02	Skill Set: MS-SQL Server 2017/2019, Big Data, Data Backup and Data Management Qualification: 4-year (Full-time) Bachelor's Degree in IT/CSE/Electronics & Communication / Computer Applications or equivalent OR MCA from any university/ Professional Institution recognized by Government with 60% marks. • At least 2 years of experience in SQL Server/Cassandra database programming, configuration & management • Experience with State/Central Govt. shall be preferred • Ready to work in 24*7 type of work environment Experience: 6 Years	• Monitors the efficiency and effectiveness of all database resources and thus, keep the flow of work uninterrupted owing to technology. • Ensures maximum service through identification of opportunities for improvement and make new recommendations. • Continuous review and evaluation of the software, hardware, service delivery, and updates as and when required. • Handles the Division's database and data-driven systems in an effective manner. Thus, provides high-quality data analysis. • Troubleshoot the problems [if any]. It includes a quick understanding of the problem and its resolution, restoration of the data, rectify the issue and minimize the damage. • Any other work as assigned by HPPA	Chandigarh/ Panchkula

#	Position Name	Number of Posts	Requirements	Responsibilities	Joining Location
6	Quality Analyst	04	<p>Skill Set: White Box, Black Box, Grey Box testing/ SQL/ Test Cases Creation / SDLC/ Selenium/ Manual Testing</p> <p>Qualification. 4-year (Full- time) Bachelor's Degree in IT/CSE/ Electronics & Communication / Computer Applications or equivalent OR MCA from any university/ Professional Institution recognized by Government with 60% marks.</p> <ul style="list-style-type: none"> • Relevant experience in manual or automation testing • Experience with State/Central Govt. shall be preferred. <p>Experience: 1 Year</p>	<ul style="list-style-type: none"> • Reporting of issues • To ensure all the issues have been resolved before deployment • Prepare Test Reports • Writing Automation scripts. • Bug Tracking • Test planning execution and all aspects of the software development lifecycle • Awareness of Continuous Integration and Software Test Automation • Testing of modules & applications before deployment. • Any other work as assigned by HPPA 	Chandigarh/ Panchkula
7	Sr. Software Developer	3	<p>Skill Set: Full stack development/ MVC framework/JAVA/ JS/ Angular, MS SQL Server /Mongo DB/ Dot Net (C#)/ SDLC/ Software Architecture, etc.</p> <p>Qualification: 4-year (Full- time) Bachelor's Degree in IT/CSE/ Electronics & Communication / Computer Applications or equivalent OR MCA from any university/ Professional Institution recognized by Government with 60% marks.</p> <ul style="list-style-type: none"> • Experience in development of web-based application/ software • At least 3 years of 	<ul style="list-style-type: none"> • Full stack development of the assigned solution • Designing user interactions on web pages • Developing back-end website applications • Ensuring responsiveness of developed applications across platforms. • Any other work as assigned by HPPA 	Chandigarh/ Panchkula

#	Position Name	Number of Posts	Requirements	Responsibilities	Joining Location
			developer in JAVA/ .NET/PHP • Experience with State/Central Govt. shall be preferred Experience: 6 Years		
8	Technical Document Writer	01	Skill Set: UML/ MS Project/ MS Word / PPT Qualification: 4-year (Full- time) Bachelor's Degree in IT/CSE/ Electronics & Communication / Computer Applications or equivalent OR MCA from any university/ Professional Institution recognized by Government with 60% marks. Experience: 1 Year	<ul style="list-style-type: none"> • Prepare, review, revise and maintain technical documents including software and systems engineering, system operations, testing and user documentation. • Gather and analyze technical and product information from various sources to document new or changing product functionality. • Write, format, edit review and proofread procedural and technical and non-technical users. • Any other work as assigned by HPPA 	Chandigarh/ Panchkula

II. GENERAL INFORMATION

1. Incomplete applications will be summarily rejected.
2. Applications link will be disabled after the last date. No request for extension of date shall be entertained.
3. Applications shall be accepted only through HPPA's Online Recruitment portal. No other mode of application will be entertained.
4. Modification/Addition to the application is not admissible after submission of online form. Hence, candidates should be very careful while filling the application.
5. Candidates shall apply for only one post for which he/ she is most suitable and meeting qualitative requirement and experience in the particular field. If it is found that applicant has applied for more than one post, candidature of such applicant is liable to be rejected.
6. The rules and instructions of the State Government on reservation for special categories of persons shall apply to the appointment of temporary staff.
7. All educational qualifications should have been obtained from a University/Institute recognized by UGC/AICTE/Central Govt. /State Govt. only.
8. Persons employed in Government / Semi Government Organizations / Autonomous Bodies, PSUs, should submit their applications through proper channel and bring NOC from employers at the time of joining.

9. Canvassing in any manner would entail disqualification of the candidate.
10. HPPA reserves its right to restrict the number of candidates for skill assessment test & Personal Interaction to a reasonable limit, on the basis of qualification and/or experience higher than those prescribed in this advertisement.
11. Names of the short-listed candidates for skill assessment test and Personal Interaction will be displayed on HPPA's recruitment portal. No individual Call Letter / Admit Card will be sent.
12. Number of vacancies are purely provisional which may be increased/decreased at the sole discretion of the HPPA.
13. HPPA reserves its right not to fill any or all the posts advertised and to reject any or all the applications without assigning any reason.
14. No TA will be paid for appearing in the skill assessment test.
15. The location, date and time of skill assessment test will be notified on HPPA's recruitment portal.
16. All further information regarding the recruitment will be provided through the HPPA's recruitment portal only. HPPA will not be responsible in any manner if a candidate fails to visit/access the website in time. Candidates are requested to regularly visit the HPPA's recruitment portal i.e. <http://210.212.34.195/> for updated information regarding the recruitment.
17. The decision of the HPPA in all matters will be final. No correspondence /interim inquiries will be entertained from the candidates in connection with the process of selection. Any dispute with regard to the recruitment process will be subject to Courts/Tribunals having jurisdiction over Chandigarh only.
18. Candidates selected for appointment will have to produce original documents in support of all the particulars mentioned in their application form regarding their date of birth, reservation category, educational qualification, experience and other claims.
19. Selected candidates will be appointed for a contractual tenure of 3 years which may be extended or curtailed as the circumstance so require.
20. Candidates may be posted and/or transferred to any department at any time during service career at the discretion of HPPA.
21. Work Experience, wherever required shall be recognized only if the experience is in the areas of relevance for the post.
22. Decision of HPPA shall be final in the matter of recognizing work experience.
23. Screening of candidates shall be based on skill assessment test. Minimum cut-off to qualify for personal interview shall be finalized by HPPA.

III. KEY TERMS OF APPOINTMENT

a. Validity of offer of appointment

The offer of appointment to any candidate shall be valid only for one month from the date of communication of the offer of appointment. Any selected candidate would need to join within two months of the offer of appointment.

b. Age Limit and Tenure of Appointment

The tenure of appointment on contractual basis shall be three years initially extendable to a total of five years OR the duration of the project on which he is appointed, OR till he attains the age of fifty-eight years, whichever is earlier.

c. Remuneration payable

The indicative remuneration to be paid to different categories of staff shall be as follows:

The salary bands are described below with indicative ceiling of monthly salary (in INR) is defined in the following table. However, the actual salary shall be fixed based on the skill set possessed by the individual:

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3	Software Developer	Applications or equivalent OR MCA from any university/ Professional Institution recognized by Government with 60% marks.	1+ Years	6	48,000
4	Mobile Application Developer		1+ years	2	40,000
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The remuneration may be revised from time to time including at the start of initial recruitment.

d. Eligibility for leave

Persons appointed on contractual basis shall be entitled for 01 day of casual and sick leave in each month of the year.

e. Travelling Allowance

A technical/functional person may be required to travel across the state of Haryana for HPPA related duty. Person appointed on contractual basis shall be eligible for traveling allowance equivalent to that permissible to a Government servant occupying an equivalent post provided that such person is to travel on duty beyond the limits of the notified Area.

IV. PROCEDURE TO APPLY FOR A POST ONLINE

How to apply

Before applying online, a candidate is required to have: -

1. Valid Mobile Number
2. Valid E-Mail Id
3. Recent passport size photograph (JPG / JPEG file format less than equal to 100kb)
4. Curriculum Vitae of the candidate (Word/PDF format less than equal to 100kb)

Candidate Selection Procedure

1. **Long Listing of Eligible Candidates** – Long listing of candidates based on the information submitted by the candidates on the portal.
2. **Skill Assessment Test** – The eligible candidates shall be notified for a skill assessment test. Medium of skill assessment test shall be English only. The Skill Assessment Test may be conducted anywhere at designated agency site. Test centre details shall be notified on HPPA's recruitment portal only.
3. **Personal Interview** – The candidates who are shortlisted through the skill assessment test shall be called for a personal interview with a panel which shall be constituted by HPPA for this purpose.
4. The successful candidates shall be notified individually, and a list of such candidates shall also be displayed on the <http://210.212.34.195/>

Important Date

Last date for filing On-Line Application Form – 08.11.2022 (23:59 hours).

1. Candidates are advised to follow <http://210.212.34.195/> regularly for updates.