



# INFORMATION BROCHURE

**FOR RECRUITMENT OF NON-TEACHING POSTS IN**

**ALL INDIA COUNCIL FOR TECHNICAL EDUCATION**

**2023**

# National Testing Agency

## Vision

- ▲ To be a premier, specialist, autonomous and self-sustained National Testing Agency that will help India leverage her demographic dividend by helping her institutions of higher education and research in selecting the most competent applicants.

## Mission

- ▲ To improve equity and quality in higher education and research in India by assessing the competence of candidates for admissions and recruitment using assessment tools meeting international standards of efficiency, transparency, and error free delivery.
- ▲ To use the services of the best subject matter experts, psychometricians and IT delivery and security professionals to ensure that the gaps in the existing assessment systems are properly identified and bridged.
- ▲ To produce and disseminate information and research on education and professional development standards.

## Core Values

In carrying out its mission NTA will be guided by these core values:

- ▲ Quality, efficiency, effectiveness, equity, and security are central to its assessments.
- ▲ Engagement with stakeholders, viz. students, parents, teachers, experts and partner institutions preserve their trust in the system.
- ▲ Undertaking research in evaluation and updating its practices by constant innovation in assessment are key to fulfilling its mission.
- ▲ Scientifically designed and properly delivered assessments can improve teaching learning processes in class rooms.

**“NTA has a gender-neutral inclusive policy. A gender-specific word, used in any of the NTA document or communication refers to all genders-male/female/transgender, unless explicitly stated.”**

**NTA Helpline numbers 011-69227700, 011-40759000 (from 09:30 hrs. To 18:00 hrs.)**

# INDEX

S. No.	Particulars	Page No.
<b>A</b>	<b>Information at A Glance</b>	<b>4</b>
<b>B</b>	<b>Introduction</b>	<b>6</b>
<b>1</b>	<b>About National Testing Agency (NTA)</b>	<b>6</b>
<b>2</b>	<b>About All India Council for Technical Education (AICTE)</b>	<b>6</b>
<b>3</b>	<b>About Recruitment of Non-Teaching Staff</b>	<b>6</b>
<b>4</b>	<b>Details Of Eligibility Criteria</b>	<b>7</b>
<b>5</b>	<b>Minimum Essential Qualifications</b>	<b>8</b>
<b>6</b>	<b>Syllabus &amp; Scheme of Examination</b>	<b>9</b>
<b>7</b>	<b>Number Of Candidates To Be Called For Skill Test</b>	<b>10</b>
<b>8</b>	<b>Selection Process</b>	<b>10</b>
<b>9</b>	<b>How To Apply</b>	<b>10</b>
<b>10</b>	<b>Application Fee</b>	<b>10</b>
<b>11</b>	<b>Age Relaxation</b>	<b>11</b>
<b>12</b>	<b>Reservation</b>	<b>11</b>
<b>13</b>	<b>EWS (Economically Weaker Section)</b>	<b>11</b>
<b>14</b>	<b>Provisions relating to Persons with Disability (PwD)</b>	<b>12</b>
<b>15</b>	<b>General Terms &amp; Conditions for applicants and age limit etc.</b>	<b>14</b>
<b>16</b>	<b>Important Instructions to Candidates</b>	<b>15</b>
<b><u>Annexures</u></b>		
<b>17</b>	<b>Annexure 1</b> Cities for Exam Centres	<b>16</b>
<b>18</b>	<b>Annexure 2</b> Payment of Exam Fee and Helplines	<b>17</b>
<b>19</b>	<b>Annexure 3</b> Vigilance Clearance Certificate and Integrity Certificate	<b>19</b>
<b>20</b>	<b>Annexure 4</b> Form of Caste Certificate for Sc/St	<b>20</b>
<b>21</b>	<b>Annexure 5</b> Format of Certificate to Be Produced by Other Backward Classes Applying for Appointment To Posts Under The Government Of India.	<b>21</b>
<b>22</b>	<b>Annexure 5-A</b> Form of Declaration to Be Submitted by The OBC Candidate (In Addition to The Community Certificate)	<b>22</b>
<b>23</b>	<b>Annexure 6</b> Income & Assest Certificate to Be Produced by Economically Weaker Sections	<b>23</b>
<b>24</b>	<b>Annexure 7</b> No Objection Certificate	<b>24</b>
<b>25</b>	<b>Annexure 8</b> Certificate Regarding Physical Limitation in An Examinee to Write	<b>25</b>
<b>26</b>	<b>Annexure 9</b> Letter of Undertaking for Using Own Scribe	<b>26</b>
<b>27</b>	<b>Annexure 10</b> Replica of Online Application Form	<b>27</b>

## Information at A Glance

(Please refer to Information Brochure & Guidelines for details)

### Important Dates and Fee Details:

<b>Online Submission of Application Form</b>	<b>16 April 2023</b>	
<b>Last date of successful transaction of fee through Credit/Debit Card/Net-Banking/UPI(SBI/)</b>	<b>15 May 2023 (upto 23:50hrs)</b>	
<b>Fee Payable by Candidate</b>		
<b>Category</b>	<b>Application Fee (Rs.)</b>	<b>Remarks</b>
<b>General, EWS and OBC</b>	1000	Processing charges & Goods and Services Tax (GST) are to be paid by the candidate to the concerned Bank/ Payment Gateway Integrator, as applicable.
<b>SC/ST &amp; Women</b>	600	
<b>PwDs</b>	Nil	
<b>Downloading of Admit Cards by the Candidates who have submitted Applications with successful payment of prescribed fee online through from the Portal</b>	To be announced later through the website	
<b>Date of Examination</b>	To be announced later through the website	
<b>Duration of Examination</b>	As mentioned in the Scheme of Examination	
<b>Timing of Examination</b>	As indicated on Admit Card	
<b>Centre, Date and shift of the Examination</b>	As indicated on Admit Card	
<b>Display of Recorded Responses and Answer Keys</b>	To be announced later through the website	
<b>Website</b>		
<b>Declaration of Result on NTA website</b>	To be announced later through the website	

*[\*OBC-NCL (Other Backward Classes)-NCL (Non-Creamy Layer) as per the Central List of Other Backward Classes available on National Commission for Backward Classes. The candidates falling in this list (available on <http://www.ncbc.nic.in/>) may mention OBC-NCL in the Category Column. **State list OBC-NCL Candidates who are not in OBC-NCL (Central List) must choose Unreserved/General.**]*

1. Candidates can apply through "Online" mode only for the post(s) as per the advertisement/vacancy circular.
2. Submission of Online Application Form may be done by accessing NTA website: <https://recruitment.nta.nic.in/> <https://www.aicte-india.org/> The Application Form in any other mode will not be accepted.
3. Only one application is to be submitted by a candidate for one or more post(s) for which he/she is eligible for, with online payment of prescribed application fee (multiple of number of posts applied for). However, if it is found at a later stage that a Candidate has submitted more than one Application Forms for one or more post(s), his/her candidature shall be summarily rejected for all post(s)
4. Candidates must follow the instructions given in the Information Brochure/Vacancy Circular and on the Portal: <https://recruitment.nta.nic.in/> <https://www.aicte-india.org/> strictly. Candidates not complying with the instructions shall be summarily disqualified.
5. Candidates must ensure that e-mail Address and Mobile Number provided **in the Online Application Form are their own**, as all information/ communication will be sent by NTA through e-mail on the **registered e-mail address or SMS on registered Mobile Number only**.
6. Instructions to the Candidates for filling Online Application Form:
  - a. Download Information Brochure and Replica of Application Form. Read these carefully to ensure your eligibility. A candidate can apply for more than one posts for which he/she is eligible for, with online payment of prescribed fee (in multiple of no. of posts applied for). However, in case a candidate is found of having filled up more than one application forms for one or more posts, the Admit Card will be cancelled, his /her result will be withheld and /or his/her candidature will be forfeited for this/future examination.
  - b. Follow the steps given below to Apply Online:
    - Step1.** Apply for Online Registration using your unique Email Id and Mobile Number.
    - Step2.** Fill in the **Online Application Form** and **note down the system generated Application Number**.
    - Step3.** Upload the scanned images of: (i) your latest passport size photograph (file size: 10 kb to 200 kb); (ii) own signature (file size: 4kb - 30kb) in jpg/jpeg format/file.
    - Step4.** Pay fee using **Canara Bank/ Paytm Payment Gateway** through **Debit Card/Credit Card/Net- banking/UPI/ Wallet** and keep proof of fee paid safely for future reference.

- c. All the 3 Steps can be done together in one go or at different times.**
- i. In case the Confirmation Page is not generated after payment of prescribed Fee, then the candidate should approach the concerned Bank/Payment Gateway integrator (in the helpline number and email given in **Annexure-2** of the Information Brochure), for ensuring the successful payment.
  - ii. In spite of above, if successful transaction is not reflected on the Portal, the candidate may contact NTA Helpline. If the payment issue is still not resolved, the candidate may pay second time.
  - iii. However, any duplicate payment received from the candidate by NTA in course of said transactions will be refunded through the same payment mode through which the duplicate payment is received, after fee reconciliation by NTA.
- d. Download, save and print Copies of the Confirmation Page of your Application Form after successful remittance of fee and keep the same safely for future reference.
7. The Candidates have to appear at their own cost at the Examination Centre on Date and Timing, indicated on their Admit Card issued by the NTA.
  8. Any request to change the Examination Centre, Date and Time provided on the Admit Card, shall not be considered under any circumstances.
  9. Candidates are advised to visit the websites: <https://recruitment.nta.nic.in/> & <https://www.aicte-india.org/> at regular intervals and also to check their e-mail/ SMS for updates.

**Note:**

1. The final submission of Online Application Form will remain incomplete if step-2 and step-3 under point 6 are not completed and fee has not been submitted. Such forms will stand rejected and no correspondence on this account will be entertained.
2. No request for refund of fee once remitted by the candidate will be entertained by NTA under any circumstance (except to the Candidates who might have ended up in paying application fee more than once due to any technical issue with the server of the bank/ payment gateway concerned. However, such refund would be made only after ascertaining the actual receipt of payment of prescribed application / exam fee more than once, which would be possible only after reconciliation of fee data as received from the banks concerned with the fee data recorded in the NIC Server.
3. The entire application process of the AICTE Recruitment Exam-2023 is online, including uploading of scanned images, payment of fees, and printing of confirmation page, etc. Therefore, candidates are not required to send/submit any document(s) including Confirmation Page to NTA through Post/Fax/by Hand/E-mail.

**DISCLAIMER**

1. Candidates are advised to read the Information Brochure/Vacancy Circular carefully and go through the instructions there in, especially regarding filling of Online Application Form available on: <http://recruitment.nta.nic.in/>, before starting online registration.
2. Candidates should ensure that all information entered during the online registration process is correct.
3. Online information provided by candidates, like, name of candidate, date of birth, contact/address details, Category and PwD status, educational qualifications and experience details, etc will be treated as correct/final. Any request for changes in such information after the closure of correction period will not be considered by NTA under any circumstances. Any candidate found to mislead by providing inaccurate information will be debarred from taking this recruitment examination and his/her candidature for any post shall be automatically treated as forfeited.
4. NTA disclaims any liability that may arise due to incorrect information provided by the candidate(s) during registration /application process.  
NTA does not edit /modify/alter any information entered by the candidates after completion of application process under any circumstances. NTA does not guarantee that any request for change in information thereafter will be entertained. Therefore, candidates are advised to exercise utmost caution and care for filling up correct details in the Application Form.

## Introduction

### About National Testing Agency (NTA)

The Ministry of Education (MoE), Government of India (GoI) has established the National Testing Agency (NTA) as an independent, autonomous, and self-sustained premier testing organization under the Societies Registration Act (1860) for conducting efficient, transparent, and international standardized tests in order to assess the competency of candidates for admission to premier higher education institutions with a mission to improve equity and quality in education by developing and administering research-based valid, reliable, efficient, transparent, fair and international level assessments.

NTA has created a system that is promoting teaching (by teachers), learning (by students), and assessment (by parents and institutions). NTA strongly believes in the quality, efficiency, effectiveness, equity, and security of assessments. To practice these values, NTA is constantly engaging with its stakeholders, viz. students, parents, teachers, experts, and partner institutions.

The objectives of NTA, inter alia, include:

1. To conduct efficient, transparent, and international standardized tests in order to assess the competency of candidates for admission.
2. To undertake research on educational, professional, and testing systems to identify gaps in the knowledge systems and take steps for bridging them.
3. To produce and disseminate information and research on education and professional development standard.

### About All India Council for Technical Education (AICTE)

All India Council for Technical Education (AICTE) was set up in November 1945 as a national-level Apex Advisory Body to conduct a survey on the facilities available for technical education and to promote development in the country in a coordinated and integrated manner.

### About Recruitment of Non-Teaching Staff

The All India Council for Technical Education (AICTE) invites online applications in the prescribed proforma from well qualified and experienced persons for filling up various vacancies on direct recruitment basis. AICTE was established by an Act of Parliament (No.52 of 1987) with a view to carry out proper planning and coordinated development of the technical education system throughout the country, the promotion of qualitative improvements of such education in relation to planned quantitative growth and the regulation and proper maintenance of norms and standards in the technical education system and for matters connected therewith. **The Council is a Statutory Body of Government of India with its headquarters in New Delhi.**

AICTE invites applications in the prescribed proforma from well-qualified, experienced and dedicated candidates for the following posts:

S. No.	Name of Posts	Total Posts	UR	SC	ST	OBC	EWS
1	Accountant/Office Superintendent cum Accountant	10	6	1	--	2	1
2	Junior Hindi Translator	1	01(PwD)	--	--	--	--
3	Assistant	3	3	--	--	--	--
4	Data Entry Operator – Grade III	21	10	3	1	5	2
5	Lower Division Clerk	11	8	1	--	1	1
<b>Total</b>		<b>46</b>	<b>28</b>	<b>5</b>	<b>1</b>	<b>8</b>	<b>4</b>

1. Number of posts is tentative, may vary and Council reserves the right to increase or decrease number of posts and may or may not fill any post(s).
2. The Council reserves the right to withdraw or cancel this advertisement or part of it at any stage.

## Details Of Eligibility Criteria

S. No.	Name of the Post	Age Limit	Pay Scale	Educational qualification and experience required
1	Accountant/ Office Superintendent cum Accountant	Not exceeding 35 years	Pay Matrix Level 6 (Rs.35400- 112400)	<b>Essential: -</b> 1. Degree in Commerce from a recognized University or equivalent. 2. Possessing five years' experience of Central or State Government offices or Universities or PSUs or Autonomous Bodies in accounting/budgeting/auditing/ cash and general finance matters. Knowledge of Government rules and regulations. <b>Desirable: -</b> Training in cash and accounts work in the institute of Secretariat Training and Management (ISTM) or equivalent.
2	Junior Hindi Translator	Not exceeding 35 years	Pay Matrix Level 6 (Rs.35400- 112400)	<b>Essential: -</b> <b>1</b> a. Master's degree from a recognized University or equivalent in Hindi or English with English or Hindi as a main subject at the degree level; or b. Master's degree from a recognized University in any subject with Hindi as medium of instruction and examination with English as a compulsory subject at degree level; or <b>2</b> a. Bachelor's degree with Hindi and English as main subjects or either of the two as medium of instruction and other as a main subject; and b. Diploma or Certificate course in translation from Hindi to English and vice versa; or c. Two years' experience of translation work from Hindi to English and vice versa.
3	Assistant	Not exceeding 35 years	Pay Matrix Level 6 (Rs.35400- 112400)	<b>Essential: -</b> 1. Degree from a recognized University or equivalent. 2. Six years' experience in General Administration/Accounts work. 3. Working knowledge in Computer Applications.
4	Data Entry Operator – Grade III	Not exceeding 30 years	Pay Matrix Level 2 (Rs.19900- 63200)	<b>Essential: -</b> 1. Degree from a recognized University or equivalent. 2. Certificate/Diploma course in Computer Applications from recognized Institute or equivalent. 3. Knowledge in handling computer applications possessing speed of 8000 key depressions per hour on the EDP/Computer.
5	Lower Division Clerk	Not exceeding 30 years	Pay Matrix Level 2 (Rs.19900- 63200)	<b>Essential: -</b> 1. Degree from the recognized University or equivalent. 2. Typing speed of 30 words per minute in English or 25 words per minute in Hindi or Diploma in Computer Applications from a recognized Institute. <b>Desirable: -</b> 1. Experience in general office work, handling files etc. 2. Knowledge in Computer Applications.

## Minimum Essential Qualifications

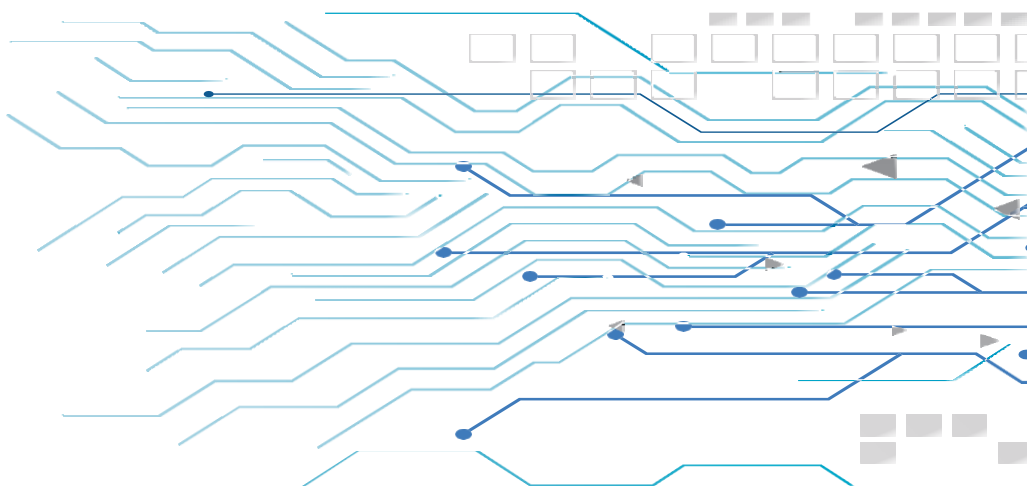
All applicants must fulfil the essential qualifications and other requirements and conditions of the post stipulated in the advertisement as on the last date of receipt of **online** applications. Before applying, applicants are advised to satisfy themselves that they possess at least the essential qualifications laid down for the post(s) as on closing date of applications.

The candidates applying for the examination should ensure that they fulfill all the eligibility conditions for admission to the Written examination/CBT exam. Their admission at all stages of the examination will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the written examination/CBT exam, it is found that they do not fulfill any of the eligibility conditions, their candidature for the examination will be cancelled.

- a. The prescribed qualifications should have been obtained through recognized Universities/Institutions. Incomplete applications **are liable to be rejected**.
- b. Regarding equivalent clause in Essential Qualification, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce order/letter in this regard, indicating the Authority (with number and date) under which it has been so treated. Otherwise, the candidature is liable to be rejected.
- c. If any document/ certificate furnished is in a language other than Hindi or English, a transcript of the same in English duly attested by a Gazetted Officer or notary is to be submitted.
- d. Any discrepancy found between the information given in application and as evident in original documents will make the candidate ineligible.
- e. The date for determining qualification shall be the closing date prescribed for receipt of **online applications**.

## Experience

- a. The period of experience rendered by a candidate on **part time basis, daily wages, visiting/guest faculty, consolidated pay salary** will not be counted while calculating the valid experience (wherever necessary experience is essential qualification).
- b. The date for determining experience shall be the closing date prescribed for receipt of **online applications**.
- c. The period of experience shall be counted after the date of acquiring the minimum educational qualifications prescribed for that post.





## Syllabus & Scheme of Examination

S. No.	Syllabus for Written Test (Bilingual) will have 100 multiple choice questions mainly comprising of following subjects/topics but shall not be limited to it.			
	Name of the post (s)	Syllabus for Written Test (Bilingual)	Marks	Duration
1.	Data Entry Operator Gr III	General Knowledge and Current Affairs, Reasoning & mathematical Ability, General Hindi & English, Computer Knowledge	100	100 minutes
2.	Assistant	General Knowledge and Current Affairs, Reasoning & mathematical Ability, General Hindi & English, Computer Knowledge, Service rules, RTI Act, GFR	100	100 minutes
3.	Jr Hindi Translator	General Knowledge and Current Affairs, Reasoning & mathematical Ability, comprehensive Hindi & English language test to assess translation abilities, Computer Knowledge	100	100 minutes
4	Accountant/Office Superintendent cum Accountant	General Knowledge and Current Affairs, Reasoning & mathematical Ability, General Hindi & English, Computer Knowledge, Service rules, RTI Act, GFR, Accountancy and Income Tax Act, Government rules and regulations on budgeting and general finance.	100	100 minutes
5	Lower Division Clerk	General Knowledge and Current Affairs, Reasoning & mathematical Ability, General Hindi & English, Computer Knowledge	100	100 minutes
<b>Correct answer will carry one mark each and 0.25 mark shall be deducted for each wrong answer.</b>				

- (i) Final merit for all posts shall be prepared based on performance of candidates in written test, however qualifying skill test will be mandatory in case of the posts where required skill is a part of essential qualification.
- (ii) Recruitment test for Posts at Sl. No. 1, 2, 3 (namely Accountant/Office Suptd cum Accountant, Jr Hindi Translator, Assistant) shall only have one stage i.e. written test, whereas there will be two stage selection test comprising of Written test and Skill test for Posts at Sl. No.4, 5 (viz DEO Gr III & LDC). Qualifying in Skill Test is compulsory.
- (iii) Answer key shall be placed in public domain for posting objection (s) if any on any question (s) before publishing the written test result.
- (iv) Skill Test is qualifying in nature, subject to minimum speed. Candidates who fail to qualify prescribed skill test, shall not be considered for further stage of selection process.
- (v) Candidates scoring less than marks indicated below for different categories shall not be considered for selection. However, final selection will depend upon performance of candidates in order of merit above the below benchmark and qualifying skill test where necessary.  
UR: 30%  
OBC/ EWS: 25%  
All other categories: 20%
- (vi) SC, ST, OBC, EWS, ESM and PwD candidates who qualify on the basis of relaxed standards irrespective of his/her merit position, is to be counted against reserved vacancies and not against unreserved vacancies.
- (vii) A person with benchmark disability who is selected on his own merit can be appointed against an unreserved vacancy provided the post is identified suitable for persons with benchmark disability of relevant category.
- (viii) Success in the examination confers no right of appointment unless Council is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects for appointment to the service/post.
- (ix) The candidates applying for the examination should ensure that they fulfill all the eligibility conditions for admission to the examination. Their admission at all stages of the examination will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the written examination, it is found that they do not fulfill any of the eligibility conditions, their candidature for the examination will be cancelled.

## Number Of Candidates To Be Called For Skill Test

The selection would be made through a written test and skill test, **wherever applicable**. The cut-off percentage in written test would be suitably decided (separate merit lists will be prepared for UR, SC, ST, OBC, EWS categories) to shortlist candidates for next stage selection in the ratio 1:5. The candidates short-listed for skill test through written test will be informed by post and e-mail. The Council will not be responsible for any postal delay.

## Selection Process

- I. Based on the online bio-data submitted by the applicant, a written test shall be conducted.
- II. The cut-off percentage in written test would be suitably decided (separate merit lists will be prepared for UR, SC, ST, OBC, EWS categories) so as to shortlist candidates for skill test for final selection **in the ratio 1:5**.
- III. The candidates short-listed for written test/skill test will be informed by post and e-mail. The Council will not be responsible for any postal delay.
- IV. Final selection will be based on performance in written test and skill test.
- V. In case more than one candidate secures equal aggregate marks, tie will be resolved by applying date of birth with the older candidate being placed higher.
- VI. The applicant must be a citizen of India (as per the Government of India norms).

## How To Apply

- a) Candidates must apply online through the website <https://recruitment.nta.nic.in/> Applications received through any other mode would not be accepted and summarily rejected.
- b) Applicant at the time of document verification must submit the documents to substantiate the following claims made in the Online Recruitment Application (ORA):
  - i. Matriculation/10th Standard or equivalent certificate indicating the date of birth, issued by Central/State Board in support of claim of age.
  - ii. Degree certificates as proof of educational qualifications claimed. In the absence of Degree certificate, provisional certificate along with mark sheets pertaining to all the academic years.
  - iii. Order/ letter in respect of equivalent Educational Qualifications claimed, (as indicated in Para-2(b) above).
  - iv. Certificate(s) from the Head(s) of Organization(s)/Department(s) for the entire experience claimed, clearly mentioning the duration of employment (date, month & year) indicating the basic pay and allowances. The certificate(s) should also mention the nature of duties performed/experience obtained in the post(s) with duration(s).
  - v. Category certificate issued by the appropriate authority.
  - vi. Copy of the e-receipt of application fee paid (if applicable)

## Application Fee

- a) For the submission of online applications, the General, EWS and OBC candidates must pay a non-refundable fee of **Rs.1000/-** (Rupee One Thousand Only) and SC/ST & Women Candidates to pay **Rs.600/-** (Rs. Six Hundred Only) through payment gateway.
- b) PwD benefit will be given to candidates only % of disability of greater than or equal to 40%.
- c) Fee once paid will not be refunded on any account and it will not be reserved for any other recruitment or selection process in the future.
- d) Applications without the prescribed fee would not be considered and summarily rejected. No representation against such rejection would be entertained.
- e) Candidates are strictly advised to submit one application form only.

## Age Relaxation

The crucial date for determining the age limit/experience shall be **15/05/2023** or the closing date for receipt of online applications from candidates.

The maximum age limit as prescribed for the post in the web portal Advertisement will be adhered to. However, relaxation for upper age limit in respect of reserved category of candidates will be as per Government of India Rules & Regulations in force and tabulated below.

Sl. No.	Category of Persons	Extent of age relaxation / concession
(a)	Scheduled Caste / Scheduled Tribe	<b>5 years</b>
(b)	Other Backward Classes	<b>3 years</b>
(c)	Persons with disability	<b>10 years</b>
(d)	SC/ST persons with disabilities	<b>15 years</b>
(e)	OBC persons with disabilities	<b>13 years</b>
(f)	Ex-serviceman – military service	<b>+03 years</b>
(g)	Departmental candidates	<b>05 years</b>
(h)	Central Govt./State/U.T. Govt/PSU/Autonomous bodies employees	<b>05 years</b>

## Reservation

- The OBC candidates are required to submit their valid (not older than 03 years) non-creamy layer certificate as per G.O.I. Dept. of Per. & Trg., OM. No. 36033/28/94-Estt. (Res.) dated 02/07/1997. The closing date of receipt of application will be treated as the date of reckoning for OBC status of the candidate and also for assuming that the candidate does not fall in the creamy layer. The candidate shall furnish relevant OBC certificate in the format prescribed for central govt. jobs, on or before the closing date as stipulated.
- SC/ST/OBC/PWD/EWS (Economically Weaker Section) candidates are required to produce a copy of the relevant certificate in the prescribed format of Government of India (GOI) signed by the specified authority along with their hard copy of application form for the posts reserved for respective category.

## EWS (Economically Weaker Section)

Persons who are not covered under the existing scheme of reservations to the Scheduled Castes, the Schedule Tribes and the Other Backward Classes and whose family has gross annual income below **Rs.8.00 Lakh (Rupees Eight Lakh only)** are to be identified as EWS for benefit of reservation. The income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application. Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:

- 5 acres of Agricultural Land and above.
- Residential flat of 1000 sq. ft. and above.
- Residential plot of 100 sq. yards and above in notified municipalities.
- Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status. The term "Family" for this purpose will include the person who seeks benefits or reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. Only a certificate in prescribed format shall be accepted as proof of candidate's claim as belonging to EWS. Failing in these stipulations, their claim for reserved status under EWS will not be entertained and the candidature/application of such candidates, if fulfilling all the eligibility conditions for General (Unreserved) category, will be considered under General (UR) vacancies only.

For further information, please refer DoPT O.M. no 36039/1/2019-Estt (Res) dated 31.01.2019

## Provisions relating to Persons with Disability (PwD)

### A. Guidelines for conducting written examination for Persons with Benchmark Disabilities above 40% vide letter dated 29 August 2018 from Ministry of Social Justice and Empowerment Provisions relating to Persons with Disability (PwD):

As per Section 2(t) of the RPwD Act, “Persons with Disability (PwD)” means a person with long-term physical, mental, intellectual, or sensory impairment which, in interaction with barriers, hinders his full and effective participation in society equally with others.

According to Section 2(r) of the RPwD Act, 2016, “persons with benchmark disabilities” means a person with not less than forty percent (40%) of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority.

### Facilities for PwD candidates to appear in the exam.

As per the guidelines issued by the Department of Empowerment of Persons with Disabilities (Divyangjan) under the Ministry of Social Justice and Empowerment issued from time to time on the subject: “Written Examination for Persons with Benchmark Disabilities”, for the candidate with one of the benchmark disabilities [as defined in Section 2(r) of RPwD Act, 2016], holding a Disability Certificate in the prescribed format in the Rights of Person with Disabilities Rules, 2017

- a. The facility of Scribe, in case he/she has a **physical limitation, and a scribe is essential to write the examination on his/her behalf**, being so certified in the aforesaid format by a CMO/Civil Surgeon/ Medical Superintendent of a Government Health Care Institution.
- b. **Compensatory time of one hour** for examination of **three hours** duration, whether such candidate uses the facility of Scribe or not.

### Services of a Scribe

As per the office memorandum of the Ministry of Social Justice and Empowerment (Reference: F.No. 34-02/2015-DD-III dated August 29, 2018), the PwD candidates who are visually impaired OR have a disability in the upper limbs OR have lost fingers/hands thereby preventing them from properly operating the Computer Based Test platform may avail the services of a scribe (amanuensis).

The scribe will help the Candidate in reading the questions and/or keying in the answers as per the directions of the Candidate. A scribe will NEITHER explain the questions NOR suggest any solutions.

PwD candidates who desire to avail the services of a scribe need to opt for this during the online registration.

If it is found at any stage that a candidate has availed the services of a scribe and/or availed the compensatory time, but does not possess the extent of disability that warrants the use of a scribe and/or grant of compensatory time, the candidate will be excluded from the process of evaluation, ranking, counselling, and admission. In case such a candidate has already been admitted to any Institution, the admission of the candidate will be cancelled.

The NTA does not guarantee any change in the category or sub-category (PwD status) after the submission of the Online Application Form, and in any case, no change will be entertained by NTA.

Candidates must note that the benefit of reservation will be given to them subject to verification of documents. If it is discovered at any stage that a candidate has used a false/fake/incorrect document, or has furnished false, incorrect, or incomplete information, in order to avail the benefit of reservation, then such a candidate shall be excluded from all admission processes. In case such a candidate has already been given admission, the admission shall stand cancelled.

### Note:

1. The minimum degree of disability should be 40% (Benchmark Disability) in order to be eligible for availing reservation for persons with specified disability.
2. The extent of “specified disability” in a person shall be assessed in accordance with the “Guidelines for the purpose of assessing the extent of specified disability in a person included under the Rights of Persons with Disabilities Act, 2016 (49 of 2016)” notified in the Gazette of India by the Ministry of Social Justice and Empowerment [Department of Empowerment of Persons with Disabilities (Divyangjan)] on 4 January 2018.
3. No change in the category will be entertained after the last date specified by NTA.

**B. Guidelines for conducting written examination for persons with specified disabilities covered under the definition of Section 2(s) of the RPwD Act, 2016 but not covered under the definition of Section 2(r) of the said Act, i.e. persons having less than 40% disability and having difficulty in writing.**

- I. These guidelines may be called as Guidelines for conducting written examination for persons with specified disabilities covered under the definition of Section 2(s) of the RPwD Act, 2016 but not covered under the definition of Section 2(r) of the said Act, i.e. persons having less than 40% disability and having difficulty in writing.
- II. The facility of scribe and/or compensatory time shall be granted solely to those having difficulty in writing subject to production of a certificate to the effect that person concerned has limitation to write and that scribe is essential to write examination on his/her behalf from the competent medical authority of a Government healthcare institution.
- III. The medical authority for the purpose of certification as mentioned in point (II) above should be a multi-member authority comprising the following: -
  - a. Chief Medical officer/Civil Surgeon/Chief District Medical Officer ..... Chairperson
  - b. Orthopedic/PMR specialist
  - c. Neurologist, if available\*
  - d. Clinical Psychologist/Rehabilitation Psychologist/ Psychiatrist/Special Educator
  - e. Occupational therapist, if available\*
  - f. Any other expert based on the condition of the candidate as may be nominated by the Chairperson. (\* the Chief Medical Officer/Civil Surgeon/Chief District Medical Officer may make full efforts for inclusion of neurologists, occupational therapist from the nearest District or the Medical College/Institute, if the same is not available in the district)"
- IV. Compensatory time not less than 20 minutes per hour of the examination should be allowed for persons who are eligible for getting scribe. In case the duration of the examination is less than an hour, then the duration of the compensatory time should be allowed on pro- rata basis. Compensatory time should not be less than 5 minutes and should be in the multiple of 5.

## General Terms & Conditions for applicants and age limit etc.

- a. The portal for filling online application will be available w.e.f. 15 May 2023. The last date for filling up the applications online is 23.59 Hours of 15 May 2023. The duly filled in and submitted application should be downloaded from the portal and retained by the candidate. Application once submitted will not be allowed to be withdrawn and fees once paid will not be refunded on any account nor can it be held in reserve for any other recruitment or selection process in future.
- b. A candidate must submit separate applications if he/she desires to apply for more than one post with prescribed fee for each post. Candidates already in Govt job are advised NOT to send advance copies of the application to AICTE. **However, the forwarding letter from the employer may be produced at the time of document verification along with NOC, Vigilance & Integrity Certificate.**
- c. The decision of the Council in respect of selections shall be final and no correspondence in this regard will be entertained. The candidates applying for the examination should ensure that they fulfill all the eligibility conditions for admission to the examination. Their admission at all stages of the examination will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the written examination, it is found that they do not fulfill any of the eligibility conditions, their candidature for the examination will be cancelled.
- d. Canvassing in any form and/or bringing any influence political or otherwise will be treated as a disqualification for the post.
- e. The recruitment for the above posts is governed by AICTE Recruitment Rules from time to time. Hence, all other terms and conditions not stipulated herein will be applicable as per the said Recruitment Rules available online at <https://www.aicte-india.org/bureaus/administration/rules-regulation?page=1>
- f. Candidates involving themselves in any malpractices/adopting unfair means/impersonation etc. while appearing in the written test will be disqualified.
- g. Candidates also note that their candidature will remain provisional till the genuineness of the documents related to education, experience, caste, etc. are verified from issuing authority. The appointment letter for joining to the post will be issued only after verification.
- h. The selected candidates will be liable to be posted at AICTE headquarters in New Delhi or anywhere in India as per the need of the Council.
- i. Irrespective of designation, candidates after appointment can be assigned any work including secretarial/clerical/Data Entry Operator job or any other job as per needs of the Council.
- j. In case of any ambiguity in translation/construction of a question in the exam, its English version shall be treated as final and the decision of NTA shall be final in this regard.
- k. Any enquiry be posted on [aicte.query@nta.ac.in](mailto:aicte.query@nta.ac.in).
- l. Candidates may note that compensatory time of 20 minutes per hour of examination (with or without scribe) will be provided to the following eligible Persons with Disability (PwD) candidates:
  - i. locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy.
  - ii. Visually Handicapped.
  - iii. Cerebral Palsy.
  - iv. Both Arms Affected.
  - v. In addition to above, with regard to a candidate with benchmark disability who has physical limitation to write and scribe is essential to write examination on his/ her behalf, such candidates will be required to submit a certificate at the examination venue, obtained from the Chief Medical Officer/Civil Surgeon/Medical Superintendent of a Government health care Institution. Proforma of the Certificate is attached as Annexure-VI.
  - vi. Candidates opting for own scribe would require submitting details of own scribe at the examination venue as per proforma provided at Annexure-VII.
- m. Court's Jurisdiction: Any dispute in regard to this recruitment will be subject to courts/tribunals having jurisdiction in New Delhi only.

## Important Instructions to Candidates

- a. Before applying, candidates must go through the instructions given in the notice of examination very carefully. the notice of examination is printed both in English and Hindi. in case of any dispute, the English version will prevail.
- b. Candidates are advised in their own interest to submit online applications much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability or failure to login to the NTA website on account of heavy load on the website during the closing days.
- c. The Council will not undertake detailed scrutiny of applications for the eligibility and other aspects at the time of written examination and, therefore, candidature will be accepted only provisionally. Candidates must go through the requirements of educational qualification, experience, age, physical and medical standards etc. and satisfy themselves that they are eligible for the post(s). The certificates/documents in support of their Educational Qualifications and Caste/Category, etc. shall be sought at the time of Document Verification after declaration of result. Candidates may also note that they would be required to submit their certificates/documents of EQs/ caste/ category, etc. as and when sought by the Council. After scrutiny of the certificates/documents of EQs/ caste/ category, etc., if any claim made in the application is not substantiated by certificates/documents, the candidature of candidate will be cancelled.
- d. Candidates seeking reservation benefits available for SC/ ST/ OBC/ EWS/ PwD/ ESM must ensure that they are entitled to such reservation as per eligibility prescribed in the Notice. They should also be in possession of the certificates in the prescribed format in support of their claim.
- e. When application is successfully submitted, it will be accepted 'Provisionally'. Candidate should take printout of the application form for their own records. Normally, printout of the online Application Form is not required to be submitted to the Council.
- f. Only one online application is allowed to be submitted by a candidate for the Examination during normal period for submission of online applications, Therefore, the candidates must exercise due diligence at the time of filling their online Application Forms. In case, more than one application of a candidate with different registration numbers is detected, all the applications will be rejected by the Council and his candidature for the examination will be cancelled.
- g. Before submission of the online application, candidates must check that they have filled correct details in each field of the form. After submission of the online application form OR expiry of the period of 'Window for Application Form', no change/ correction/ modification will be allowed under any circumstances. Requests received in this regard in any form like Post, Fax, Email, by hand, etc. shall not be entertained by the Council and will be summarily rejected.
- h. The candidates must write their name, date of birth, father's name and mother's name strictly as given in the matriculation certificate otherwise their candidature may be cancelled at the time of Document Verification or as and when it comes into the notice of the Council.
- i. Applications with illegible/ blurred Photograph/ Signature will be rejected summarily.
- j. Candidates are advised to fill their correct and active e-mail addresses and mobile number in the online application as correspondence may be made by the Council through e-mail/SMS.
- k. The candidates must carry two passport size recent colour photographs and one original Photo ID Proof such as Aadhaar Card/ printout of E-Aadhaar, Driving License, Voter Card, PAN Card, Identity Card issued by University/ College/ Government, Employer ID Card, ESM Discharge Book issued by MoD, or any photo bearing ID card issued by Central/ State Government to the Examination Venue, failing which they will not be allowed to appear for the same. If Photo Identity Card does not have the Date of Birth printed in it, then the candidate must carry an additional original certificate in proof of their Date of Birth. In case of mismatch in the date of birth mentioned in the Admission Certificate and Photo ID/ Certificate brought in support of date of birth, the candidate will not be allowed to appear in the examination. PwD candidates using the facility of scribes shall also be required to carry requisite Medical Certificate/ Undertaking/ Photocopy of the Scribe's Photo ID Proof, as specified therein.

**Probation:** The persons selected will be appointed on probation for a period of 2 years.

**Note:** Proforma for Certificates in respect of Vigilance Clearance and Integrity, Caste, EWS, Certificate from the current employer, NOC, Certificate regarding physical limitation in an examination to write, "Letter of Undertaking" for using own scribe are enclosed as Annexures.

**Cities for Examination Centres**

S.No.	State	City	City Code
1	Gujarat	Ahmedabad	GJ01
2	Karnataka	Bengaluru	KK04
3	Madhya Pradesh	Bhopal	MP03
4	Odisha	Bhubaneswar	OR04
5	Chandigarh (UT)	Chandigarh	CH01
6	Tamil Nadu	Chennai	TN01
7	Uttarakhand	Dehradun	UK01
8	Delhi	Delhi/ Delhi NCR	DL01
9	Assam	Guwahati	AM02
10	Telangana	Hyderabad	TL01
11	Rajasthan	Jaipur	RJ06
12	Jammu and Kashmir	Jammu	JK02
13	West Bengal	Kolkata	WB10
14	Uttar Pradesh	Lucknow	UP12
15	Maharashtra	Mumbai	MR16
16	Bihar	Patna	BR07
17	Jharkhand	Ranchi	JH04
18	Jammu and Kashmir	Srinagar	JK04
19	Kerala	Thiruvananthapuram	KL17





### **Payment of Exam Fee and Helplines**

1. Prescribed Examination Fee (please see the Information at a Glance) can be paid through any Bank/Payment Gateway in any Payment Mode mentioned below. The service / processing charges per transaction & GST applicable thereon @ 18 % are to be paid by the candidate to the Bank / Payment Gateway concerned at the time of transaction [except for payment made through debit card (Visa/Master)]:

S.No	MODE OF PAYMENT	CANARA BANK		PAYTM	
1	Net Banking	Canara Bank	Rs 4 +GST		NIL Charge
		Other Banks			5.00 + GST
2	Debit Cards	Rupay Card of Canara Bank or Other Banks	Transaction upto Rs 2000/-	Only Rupay Card, No Charges	Nil Charge
			Transaction above Rs 2000/-	Only Rupay Card, No Charges	
3	Credit Cards	Domestic	Domestic	0.8%+GST	0.80% + GST
		International	International	3.5%+GST	2.35% + GST
4	Unified Payment Interface (UPI)	NIL Charge		Transaction upto Rs 2000/-	0%
				Transaction above Rs 2000/-	0%
				PAYTM Wallet Charge	1.10%+GST
				PAYTM Postpaid (Apply Now, Pay later)	1.50%+GST

### 2. Procedure for Online Payment of Fees and Helpline for Payment-Related Queries

After completing Step 2 of the Online Application Form, the candidate may remit the examination fee (Step 3) in the following manner:

- Check the validity of the Debit/ Credit Card and keep it ready with you while logging on to the website for submitting Application Form. The candidates should enter the information asked for and make payment through a Debit/ Credit Card.
- Through Net Banking, check the balance in your account and keep all credentials ready with you while logging on to the website for making payments. The candidates should log in with his/her credentials of net banking and make payments accordingly.

### 3. Helplines:

#### a. If paying through Canara Bank:

Level	Name	Email ID
1	Help Desk	pgsupport@billdesk.com/dssronoida@canarabank.com/ cb18688@canarabank.com
2	Complaint Management Services	pgsupport@billdesk.com/ dssronoida@canarabank.com/cb18688@canarabank.com
3	Customer Care	pgsupport@billdesk.com/ dssronoida@canarabank.com/ cb18688@canarabank.com
4	Through SMS	---

**b. If Paying through PAYTM:**

Level	Name	Email ID	Contact Number
1	Helpdesk	<a href="mailto:education.support@paytm.com">education.support@paytm.com</a>	9205780645
2	Helpdesk	education.support@paytm.com	0120-4789526

**c. NTA Helpdesk Contact details (incase the payment related issues are not resolved through the above mentioned Helplines of the concerned Bank/Payment Gateway Integrator):**

**Email:** [aicte.query@nta.ac.in](mailto:aicte.query@nta.ac.in)

**Phone No.:** 011-69227700, 011-40759000

**4. Information to be provided by the Candidate while raising any payment related query/grievance through QRS/email/Helplines: -**

- a. Name of the Bank and /or payment Gateway.
- b. Date and time of the transaction
- c. Transaction Number
- d. Bank Reference Number
- e. Proof of transaction
- f. Screenshot from the payment portal (in case of payment failure).

**VIGILANCE CLEARANCE CERTIFICATE AND INTEGRITY CERTIFICATE**

This is to certify that Dr./Sh./Smt. .... is presently holding the post of ..... on substantive basis in our Organization/Department/Institute in the Pay Scale of ..... (Level ..... as per 7<sup>th</sup> CPC) w.e.f. .... It is further certified that no vigilance / disciplinary case and departmental enquiry is either pending or contemplated against him / her. The integrity of the officer is also certified.

**Signature of employer with office stamp**

**Dated:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**FORM OF CASTE CERTIFICATE FOR SC/ST**

1. This is to certify that Shri\*/ Shrimati/ Kumari\* ..... son/daughter\* of ..... Village/Town..... District/Division\* ..... of the State/ Union Territory\* belongs to the ..... Caste\*/Tribe which is recognised as a Scheduled Caste / Scheduled Tribe under: -

\*The Constitution Scheduled Castes Order 1950.

\*The Constitution Scheduled Tribes Order 1950.

\*The Constitution (Scheduled Castes) (Union Territories) (Part C States) Order 1951;

\*The Constitution (Scheduled Tribes) (Union Territories) (Part C States) Order 1951;

[As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order 1956, the Bombay Re-organisation Act 1960, the Punjab Re- organisation Act 1966, the State of Himachal Pradesh Act 1970, the North Eastern Areas (Reorganisation) Act 1971 and the Scheduled Castes and Scheduled Tribes Orders, (Amendment) Act 1976]

\*The Constitution (Jammu and Kashmir)\* Scheduled Castes Orders, 1956

\*The Constitution (Andaman and Nicobar Islands)\* Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled \*Tribes Orders (Amendment) Act, 1976

\*The Constitution (Dadra and Nagar Haveli)\* Scheduled Castes Order, 1962.

\*The Constitution (Dadra and Nagar Haveli) Scheduled Tribes, Order, 1962

\*The Constitution (Pondicherry) Scheduled Castes Orders, 1964

\*The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967

\*The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968

\*The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968

\*The Constitution (Nagaland) Scheduled Tribes Order, 1970.

\*The Constitution (Sikkim) Scheduled Castes Order, 1978

\*The Constitution (Sikkim) Scheduled Tribes Order, 1978

\*The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989.

\*The Constitution (SC) Orders (Amendment) Act, 1990

\*The Constitution (ST) Orders (Amendment) Ordinance Act, 1991

\*The Constitution (ST) Orders (Amendment) Ordinance Act, 1996

\*The Constitution (Scheduled Castes) Orders (Amendment) Act, 2002

\*The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002.

\*The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002.

2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes Certificate issued to Shri/Smt\* ..... father/ mother\* of Shri/ Smt/Kumari ..... of Village/ Town\* ..... In District/ Division\* ..... of the State/ Union Territory\* ..... who belongs to the ..... Caste\*/Tribe which is recognised as a Scheduled Caste/ Scheduled Tribe in the Station/Union Territory\* issued by the ..... dated .....

3. .... Shri/Srimati/Kumari\* ..... and /or\* his/her\* family ordinarily resides in Village/Town\* ..... District/ Division\* of the State/ Union Territory\* of.....

Place.....

Signature.....

Date.....

Designation.....

(with seal of Office)

State/ Union Territory.....

\* Please delete the words which are not applicable. @ Please quote the specific presidential order.

% Delete the Paragraph, which is not applicable

Note: (a) The term "ordinarily reside(s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950. Officers competent to issue Caste/Tribe certificates.

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner. 2. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate. 3. Revenue Officers not below the rank of Tehsildar. 4. Sub-Divisional Officer of the area where the candidate and / or his / her family normally reside(s). 5. Certificates issued by Gazetted Officers of the Central or of a State Government Countersigned by the District Magistrate concerned. 6. Administrator/ Secretary to Administrator (Laccadive, Minicoy and Admin div islands).

**Format Of Certificate To Be Produced By Other Backward Classes Applying For  
Appointment To Posts Under The Government Of India**

This is to certify that Shri./Smt./Kumari/Son/daughter of \_\_\_\_\_ of Village /town \_\_\_\_\_ in district/Division \_\_\_\_\_ in the \_\_\_\_\_ State/ Union Territory \_\_\_\_\_ belongs to the \_\_\_\_\_ Community which is recognized as a backward class under the government of India, ministry of social justice and empowerment's resolution No. \_\_\_\_\_ Dated \_\_\_\_\_ . Shri /Smt./Kumari \_\_\_\_\_ and / or /his /her family ordinarily reside(s) in the \_\_\_\_\_ District /Division Of the State /union territory.

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt. (SCT,) dated 08.09.1993\*\*.

Date \_\_\_\_\_

District Magistrate/Deputy Commissioner etc.

**Seal of Office**

*-	The Authority issuing the Certificate may have to mention the details of Resolution of Government of India, in which the Caste of candidate is mentioned as OBC
**-	As amended from time to time
Note:	The term ordinarily resides(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.
List of authorities empowered to issue Caste/Tribe Certificate Certificates:	
I.	District Magistrate / Additional District Magistrate/ Collector/ Deputy Commissioner / Additional Deputy Commission/ Dy. Collector / 1st Class Stipendiary Magistrate / Sub-Divisional Magistrate / Extra-Assistant Commissioner/ Taluka Magistrate / Executive Magistrate.
II.	Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate
III.	Revenue Officers not below the rank of Tehsildar
IV.	Sub-Divisional Officers of the area where the applicant and or his family normally resides.

**NOTE-I :**

- d. The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- e. The authorities competent to issue Caste Certificate are indicated below:-
  - I. District Magistrate / Additional Magistrate / Collector / Dy. Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).
  - II. Chief Presidency Magistrate /Additional Chief Presidency Magistrate/ Presidency Magistrate.
  - III. Revenue Officer not below the rank of Tehsildar.
  - IV. Sub-Divisional Officer of the area where the candidate and/or his family resides.

**NOTE-II:**

The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also, for assuming that the candidate does not fall in the creamy layer.

**NOTE-III:**

The candidate should furnish the relevant OBC Certificate in the format prescribed for Central Government jobs as per prescribed proforma issued by the competent authority on or before the Closing Date as stipulated in this Notice

**FORM OF DECLARATION TO BE SUBMITTED BY THE OBC CANDIDATE (IN ADDITION TO THE COMMUNITY CERTIFICATE)**

I.....Son/daughter of Shri/Smt..... resident of village/town/city.....District..... State ..... hereby declare that I belong to the..... community which is recognized as a backward.

class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No 36102/22/93-Estt. (SCT) dated 8-9-1993. It is also declared that I do not belong to persons/ sections/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 8-9-1993, O.M. No. 36033/3/2004-Estt. (Res.) dated 9th March, 200, O.M. No. 36033/3/2004-Estt. (Res.) dated 14th October, 2008 and OM No. 36033/1/2013-Estt. (Res.), dated: 27th May, 2013.

Signature:.....

Full Name:.....

Address.....

**GOVERNMENT OF .....**  
**(NAME & ADDRESS OF THE AUTHORITY ISSUING THE CERTIFICATE)**

**INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS**

Certificate No.....

Date.....

**VALID FOR THE YEAR .....**

This is to certify that Shri/Smt./Kumari ..... Son/daughter/wife of.....  
permanent resident of ..... Village/Street ..... Post Office..... District .....  
in the State/Union Territory ..... Pin Code ..... whose photograph is attested below belongs to  
Economically Weaker Sections, since the gross annual Income\* of his/her 'family\*\*\* is below Rs. 8 lakh (Rupees  
Eight Lakh only) for the financial year His/her family does not  
own or possess any of the following assets\*\*\*;

- I. 5 acres of agricultural land and above.
  - II. Residential flat of 1000 sq. ft. and above.
  - III. Residential plot of 100 sq. yards and above notified municipalities.
  - IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
1. Shri/Smt./Kumari ..... belongs to the ..... caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Recent Passport size  
Attested photograph of  
the applicant

Signature with seal of Office  
.....  
Name .....  
Designation .....

\*Note: Income covered all sources i.e. salary, agriculture, business, profession, etc.  
\*\*Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/ her spouse and children below the age of 18 years.  
\*\*\*Note 3: The property held by a "Family" in different locations or different places / cities have been clubbed while applying the land or property holding test to determine EWS status.

**NO OBJECTION CERTIFICATE**

This is to certify that Sh./Smt./Ms. .... has been working at .....  
(employer's name) since ..... on the position of ..... (name of post) on  
regular/temporary/tenure/contract basis.

It is further certified that this Organization/Department/Institute has no objection to Sh./Smt./Ms.  
..... for applying for the post of .....in  
AICTE. In case of his / her selection, he / she will be relieved immediately and his/ her lien will/ will not be retained  
by this organization.

This Organization is a Central Government /State Government/ or any other (please specify).

\_\_\_\_\_  
**Signature of employer with office stamp**

**Dated:**\_\_\_\_\_

**Place:**\_\_\_\_\_



**CERTIFICATE REGARDING PHYSICAL LIMITATION IN AN EXAMINEE TO WRITE**

This is to certify that, I have examined Mr./Ms./Mrs./ \_\_\_\_\_ (name of the candidate with disability), a person with \_\_\_\_\_ (nature and percentage of disability as mentioned in the certificate of disability), S/o/D/o \_\_\_\_\_, resident of \_\_\_\_\_ (Village/District/State) and to state that he /she has physical limitation which hampers his/her writing capabilities owing to his/her disability.

(Signature)  
Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of a  
Government health care institution  
Name & Designation Name of Government Hospital/ Health Care Centre with Seal

Place:

Date:

**Note:** Certificate should be given by a specialist of the relevant stream/ disability (e.g. Visual impairment-Ophthalmologist, Locomotor disability-Orthopedic specialist/ PMR).

**LETTER OF UNDERTAKING FOR USING OWN SCRIBE**

I \_\_\_\_\_, a candidate with \_\_\_\_\_ (name of the disability) appearing for the \_\_\_\_\_ (name of the examination) bearing Roll No. \_\_\_\_\_ at \_\_\_\_\_ (name of the examination venue) in the District \_\_\_\_\_ (name of the State/UT). My qualification is \_\_\_\_\_.

I do hereby state that \_\_\_\_\_ (name of the scribe) will provide the service of scribe/ reader/ lab assistant for the undersigned for taking the aforesaid examination.

I do hereby undertake that his/her qualification is \_\_\_\_\_. In case, subsequently it is found that his/her qualification is not as declared by the undersigned and is beyond my qualification, I shall forfeit my right to the post and claims relating thereto.

**(Signature of the candidate with Disability)**

**Place:**

**Date:**

**Replica of Online Application Form**

**All India Council for Technical Education**  
Recruitment Examination 2023



Home

### Steps to apply online

- ✓ Apply for Online Registration
- ✓ Fill Online Application Form
- ✓ Pay Examination Fee

Application Form

All India Council for Technical  
Education Recruitment Examination  
2023

New Registration

### Only Registered Candidates Sign In

Application Form

All India Council for Technical Education Recruitment  
Examination 2023

Application No

Password

Security Pin as shown  
below (Case Sensitive)

Security Pin

G8R655



Sign In

[Forgot Password ?](#)

[Forgot Application No ?](#)

**Disclaimer:**

This site is designed, developed and hosted by CNR Division, NIC and the contents are provided by NTA. For any further information, please contact NTA. (Ver 1.0.136.2.0)



### Instructions and Procedure for online submission of Application Form

[Download Information Bulletin.](#)

- Please download and read carefully the Advertisement and instructions/ procedure given therein and below, before you start filling the Application Form online.
- You can apply for All India Council for Technical Education Application for the Post of Accountant/Office Superintendent cum Accountant, Junior Hindi Translator, Assistant, Stenographer, Data Entry Operator Grade III, Lower Division Clerk 2023 'ON-LINE' only through the official website - (<https://recruitment.nta.nic.in>)

#### 3. Examination Fees

Category	Fee Amount
General / EWS / OBC	Rs. 1000/- (One Thousand)
SC / ST / Women Candidates	Rs. 600/- (Six Hundred)
PwBD	Nil
Service Charges & GST (as applicable) will be charged extra by the Bank.	

#### 4. Application Procedure: Steps to be followed to apply online.

Candidates must read carefully the Instructions (including how to fill up the Application Form online) given in the Advertisement. Candidates not complying with the Instructions shall be summarily disqualified.

**Step 1: Registration Form:** Register for the Online Application Form and note down the system-generated Application Number. The candidate should supply the required details while filling the Online Application Form and is also required to create PASSWORD and choose Security Question and enter his/her Answer. After successful submission of the personal details, an Application number will be generated and it will be used to complete the remaining Steps of the Application Form and will also be required for all future reference/correspondence. For subsequent logins, the candidate will be able to login directly with the respective system generated **Application Number** and created **Password**

**Step 2: Application Form :** The Candidates can log in with the system-generated Application Number and pre-created Password for completing the Application Form including filling up of personal details, applying for the Paper, providing the details of Employment, providing the details of Educational Qualifications, and uploading the images and documents (if any).

##### Upload Scanned Images of Candidate's Photograph, Signature

- The recent photograph should be either in colour or black & white with 80% face (without mask) visible including ears against a white background.
- Scanned photograph and signature should be in **JPG** format (clearly visible).
- The size of the scanned photograph should be between **10 kb to 50 kb**.
- The size of the scanned signature should be between **4 kb to 50 kb**
- The size of the scanned copy of the certificates should be between **10 kb to 300 kb**

**[Note:** The Candidate has to upload only his/ her own photograph, signature, and certificate(s) as mentioned above (and not of anybody else) in a correct/proper manner, **as the facility for correction will not be given in the future.** In case, it is found at any time in the future that the Candidate has used/uploaded the photograph, signature, and certificate(s) of someone else in his/her Application Form/Admit Card, or **he/she has tampered his/her Admit Card/Result/Scorecard, these acts of the candidate shall be treated as Unfair Means (UFM) Practices.**

**Please check your photograph and signature before submission of the Application Form. In case the photograph or signature is blurred or not visible to identify the identity of the candidate then, the application will be rejected and no option for correction or revision will be permitted.**

**Step 3: Fee Payment:** After completing Step 1 and Step 2, the candidates have to pay the requisite examination fee. The fee can be submitted only online through Net Banking, Credit Card, Debit Card etc. Processing charges and GST as applicable are chargeable to the candidate (in addition to the examination fee) by the concerned Bank/Payment Gateway Integrator.

The Confirmation Page of the online Application Form will be generated only after successful payment by the Candidate. In case the Confirmation Page is not generated after payment of fee, then the candidate may have to approach the concerned Bank/Payment Gateway for ensuring the successful payment or for obtaining the refund of duplicate / multiple payments].

#### 5. Important Instruction about PASSWORD

- During online form filling, the candidate will be required to choose PASSWORD and Security Question and its Answer, and is advised to record/remember it for all future logins.
- For subsequent logins, the candidate will be able to login directly with their respective system-generated Application Number and the chosen Password.
- The candidate is advised not to disclose or share their password with anybody, and the candidate will be solely responsible for the violation or misuse of the password.
- Candidates can change his/her passwords after login if desired.
- Candidates should remember to log out at the end of their session so that the particulars of the candidate cannot be tampered with or modified by unauthorized persons.

The Password must be as per the following Password policy.

- Password must be **8 to 13 characters long**.
- Password must have at least **one Upper** case alphabet.
- Password must have at least **one Lower** case alphabet.
- Password must have at least **one numeric value**.
- Password must have at least **one special character** eg. !@#\$%^&\*,-.

#### 6. How to reset your Password :

- Using Security Question and its Answer you have chosen during Form filling.
- Using a verification code sent via text message (SMS) to your Registered Mobile No.
- Using a reset link sent via Email to your Registered Email address.

7. The Application Number printed on the computer-generated Confirmation Page must be mentioned in all such correspondences. It is therefore essential to note down the application number printed on the Confirmation Page.

- I have downloaded the Information Bulletin (Advertisement) of All India Council for Technical Education Recruitment Examination 2023, read and understood all the Instructions therein as well as those mentioned above, and will fill up the online Application Form for the All India Council for Technical Education Recruitment Examination 2023 accordingly.**

[Click here to Proceed](#)



Home

Personal Details

Name of the Candidate

Father's Name

Mother's Name

Date of Birth

Gender

Identity Type

Identification Number

Contact Details

Premises No/Name

Sub-Locality(Optional)

Locality

Country

State /UT

District

Pin Code

Email Address

Confirm Email Address

Mobile Number

Confirm Mobile Number

Alternate Contact No. (Optional)

Permanent Address

Same As Present Address

Premises No/Name

Sub-Locality(Optional):

Locality

Country

State /UT

District

Pin Code

Choose Password

Password

Confirm Password

Security Question

Security Answer

Security Pin

Enter security pin (case sensitive)

Security Pin



Home

### Personal Details

Name of the Candidate	<input type="text" value="CANDIDATE"/>		
Father's Name	<input type="text" value="FATHER"/>		
Mother's Name	<input type="text" value="MOTHER"/>		
Date of Birth	<input type="text" value="05"/>	<input type="text" value="March (03)"/>	<input type="text" value="1998"/>
Gender	<input type="text" value="Female"/>		
Identity Type	<input type="text" value="Any Other Valid Govt Identity with photograph"/>		
Enter Valid Govt Identity Number	<input type="text" value="123654"/>		

### Contact Details

Premises No/Name	<input type="text" value="NTA"/>		
Sub-Locality(Optional)	<input type="text" value="NSIC"/>		
Locality	<input type="text" value="OKHLA"/>		
Country	<input type="text" value="India"/>		
State /UT	<input type="text" value="DELHI"/>		
District	<input type="text" value="NEW DELHI"/>		
Pin Code	<input type="text" value="110020"/>		
Email Address	<input type="text"/>		
Confirm Email Address	<input type="text"/>		
Mobile Number	<input type="text" value="91"/>	<input type="text"/>	
Confirm Mobile Number	<input type="text" value="91"/>	<input type="text"/>	
Alternate Contact No. (Optional)	<input type="text"/>		

### Permanent Address

Same As Present Address

### Choose Password

Password	<input type="password" value="....."/>
Confirm Password	<input type="password" value="....."/>
Security Question	<input type="text" value="Which is the website you rarely visit ?"/>
Security Answer	<input type="text" value="..."/>

### Security Pin

Enter security pin (case sensitive)	<input type="text" value="NTA022"/>
Security Pin	<input type="text" value="62DV64"/>
	<input type="button" value="Submit"/>

Premises No/Name:	NTA	Sub-Locality(Optional):	NSIC
Locality:			dia
State /UT:			EW DELHI
Pin Code:			
<b>Account Details</b>			
Security Question:	Which is the website you rarely visit ?	Security Answer:	(Not shown due to security reasons)

Review Page !!

Close X

Please review the following informations carefully.  
If you would like to change any information entered, you may do so by pressing 'EDIT REGISTRATION FORM' button or press 'Submit and Send OTP' button.

[Home](#)

**Review Page - Online Registration Form**

Review the following particulars carefully. If you would like to change any particulars entered, you may do so by pressing 'EDIT REGISTRATION FORM' button or press 'Submit and Send OTP' button.

**Personal Details**

Name of the Candidate:	CANDIDATE	Father's Name:	FATHER
Mother's Name:	MOTHER	Date of Birth:	05-03-1998
Gender :	Female	Identity Type:	Any Other Valid Govt Identity with photograph
Any Other Valid Govt Identity with photograph:	123654		

**Contact Details**

Premises No/Name:	NTA	Sub-Locality(Optional):	NSIC
Locality:	OKHLA	Country:	India
State /UT:	DELHI	District:	NEW DELHI
Pin Code:	110020	Email Address:	<input type="text"/>
Mobile Number :	<input type="text"/>	Alternate Contact No.(Optional):	--

**Permanent Address**

Premises No/Name:	NTA	Sub-Locality(Optional):	NSIC
Locality:	OKHLA	Country:	India
State /UT:	DELHI	District:	NEW DELHI
Pin Code:	110020		

**Account Details**

Security Question:	Which is the website you rarely visit ?	Security Answer:	(Not shown due to security reasons)	Password:	(Not shown due to security reasons)
--------------------	---	------------------	-------------------------------------	-----------	-------------------------------------

**Particulars checklist to be verified**

Kindly verify all the particulars listed below carefully and ensure you have filled correct information. No Change will be permitted once Registration Form is Submitted or at any later stage of the examination.

- My Name     Date of Birth     Father Name     Mother Name
- Gender     Address     Mobile Number     Email ID

**Declaration**

I hereby declare that I have filled up this online application after carefully reading the Information Bulletin (Advertisement) and fully understanding the provisions/ procedures mentioned therein. I further declare that all the particulars given by me in this application are true to the best of my knowledge and belief. I agree that my Result may be withheld/ not declared/ my candidature may automatically stand cancelled, In case it is found at any point of time in future that false information has been furnished in this application. I shall abide by these terms and conditions as well as those laid down in the Information Bulletin (Advertisement), Public Notices and Advisories issued regarding this examination from time to time.

I Agree

[EDIT Registration Form](#)

[Submit and Send OTP](#)

**Confirm !!**

Do you wish to submit Registration Form and Get OTP ?

Yes

No

**Ministry of Education**  
Government of India**All India Council for Technical Education**  
Recruitment Examination 2023**राष्ट्रीय परीक्षा एजेंसी**  
**National Testing Agency**  
Excellence in Assessment[Home](#)**Review Page - Online Registration Form**press '**Submit-Registration Form**' button for final submission.**Personal Details**

Name of the Candidate:	CANDIDATE	Father's Name:	FATHER
Mother's Name:	MOTHER	Date of Birth:	05-03-1998
Gender :	Female	Identity Type:	Any Other Valid Govt Identity with photograph
Any Other Valid Govt Identity with photograph:	123654		

**Contact Details**

Premises No/Name:	NTA	Sub-Locality(Optional):	NSIC
Locality:	OKHLA	Country:	India
State /UT:	DELHI	District:	NEW DELHI
Pin Code:	110020	Email Address:	vishakha@nta.ac.in
Mobile Number :	91 - 8377087789	Alternate Contact No.(Optional):	--

**Permanent Address**

Premises No/Name:	NTA	Sub-Locality(Optional):	NSIC
Locality:	OKHLA	Country:	India
State /UT:	DELHI	District:	NEW DELHI
Pin Code:	110020		

**Account Details**

Security Question:	Which is the website you rarely visit ?	Security Answer:	(Not shown due to security reasons)	Password:	(Not shown due to security reasons)
--------------------	---	------------------	-------------------------------------	-----------	-------------------------------------

System just sent an OTP via text message (SMS) to Given Mobile No.

Enter One Time Password(OTP) ( **Sent on Given Mobile No.**  )**Note:** Didn't get the OTP on Mobile ? Sometimes it can take few minutes. If You haven't received OTP, Click **Resend OTP** to resend One Time Password (OTP) to your given Mobile No.**Submit-Registration Form**



Activities

- Registration Form
- Application Form
- Fee Payment

Verify Mobile No. & Email Id

- Mobile No- Verified
- Verify Email Id

Current Status

Registration Form	Completed
Application Form	Incomplete
Fee Payment	Incomplete

Your registration for All India Council for Technical Education Recruitment Examination 2023 is complete. Your application form will remain incomplete till you fill all the fields of application form and pay the fee. Please note down the Application No. for future references.

Application Number : 23491000013

Kindly fill application form by clicking on the button below.

[Complete Application Form](#)

Application Form Steps

- Contact Details
- Personal Details
- Aadhaar Details
- Apply For Details
- Qualification Details
- Additional Information (Essential requirement excluding academic qualification)
- Document Upload
- Final Submit

Application Status

Contact Details	Completed
Personal Details	Incomplete
Aadhaar Details	Incomplete
Apply For Details	Incomplete
Qualification Details	Incomplete
Additional Information (Essential requirement excluding academic qualification)	Incomplete
Document Upload	Incomplete
Final Submit	Incomplete

Application Number : 23491000013

Click on button below to proceed further and complete your application form.

[Personal Details](#)

Application Form Steps

- Contact Details
- Personal Details
- Aadhaar Details
- Apply For Details
- Qualification Details
- Additional Information (Essential requirement excluding academic qualification)
- Document Upload
- Final Submit

Personal Details

Name of the Candidate

Date of Birth

Gender

Father's Name

Mother's Name

Nationality

Name of the State where you were born

Category

Are you Physically Handicapped (PH)?

Are You Ex-Servicemen (E.S.M)?

Are / were you serving as

Marital Status

Security Pin

Enter security pin (case sensitive)

Security Pin

[Save & Next](#)

**Confirm !!**

Are you sure you want to submit this section ?

Yes

No

Application Form Steps

- Contact Details
- Personal Details
- Aadhaar Details
- Apply For Details
- Qualification Details
- Additional Information (Essential requirement excluding academic qualification)
- Document Upload
- Final Submit

आधार विवरण (Aadhaar Details)

Do you have Aadhaar Number?  
क्या आपके पास आधार नंबर है?

--Select--

Submit

Application Form Steps

- Contact Details
- Personal Details
- Aadhaar Details
- Apply For Details
- Qualification Details
- Additional Information (Essential requirement excluding academic qualification)
- Document Upload
- Final Submit

Apply For

Applying for the Post of

- Accountant/Office Superintendent cum Accountant
- Assistant
- Data Entry Operator Grade III
- Lower Division Clerk
- Junior Hindi Translator

1st Choice for Exam City

--Select State/UT--

--Select Exam City--

2nd Choice for Exam City

--Select State/UT--

--Select Exam City--

3rd Choice for Exam City

--Select State/UT--

--Select Exam City--

4th Choice for Exam City

--Select State/UT--

--Select Exam City--

Security Pin

Enter security pin (case sensitive)

Security Pin

7AL400

Save & Next

Confirm !!

Are you sure you want to submit this section ?

Yes

No

Application Form Steps

- Contact Details
- Personal Details
- Aadhaar Details
- Apply For Details
- Qualification Details
- Additional Information (Essential requirement excluding academic qualification)
- Document Upload
- Final Submit

Qualification Details

Graduate Qualification Details

Pass Status

Select

Year of Passing

Select

Degree Name

Select

Board/University Name

Select

Result Mode

Select

RollNo

Institute Name & Address

Post Graduate Qualification Details

Pass Status

Select

Year of Passing

Select

Degree Name

Select

Board/University Name

Select

Result Mode

Select

RollNo

Institute Name & Address

Security Pin

Enter security pin (case sensitive)

Security Pin

5HUY20

Save & Next

**Confirm !!**

**Are you sure you want to submit this section ?**

Application Form Steps

- Contact Details
- Personal Details
- Aadhaar Details
- Apply For Details
- Qualification Details
- Additional Information (Essential requirement excluding academic qualification)
- Document Upload
- Final Submit

Additional Information (Essential Requirement Excluding Academic Qualification)

S.No.	Post	Essential Eligibility	Experience	Desirable
1	Assistant	Working knowledge in Computer Applications	Six years' experience in General Administration/Accounts work	Not Applicable

Security Pin

Enter security pin (case sensitive)

Security Pin **8P7Y70**

Application Form Steps

- Contact Details
- Personal Details
- Aadhaar Details
- Apply For Details
- Qualification Details
- Additional Information (Essential requirement excluding academic qualification)
- Document Upload
- Final Submit

Document Upload

S.No.	Required Document	Document Specifications	Upload	Action	View
1	Photograph	Document Format: JPG Min Size (KB): 10 Max Size (KB): 50	<input type="button" value="Choose File"/> No file chosen		Uploaded Document
2	Signature	Document Format: JPG Min Size (KB): 4 Max Size (KB): 50	<input type="button" value="Choose File"/> No file chosen		Uploaded Document

Security Pin

Enter Security Pin (case sensitive)

Security Pin **V31715**

**Confirm !!**

**Do you wish to submit Document Form finally ?**

**Review Page !!** Close X

Please review the following information before **'FINAL SUBMIT'**  
If you would like to change any information, please use the links provided on the **'Left menu bar'**

**Application Form Steps**

- Contact Details
- Personal Details
- Aadhaar Details
- Apply For Details
- Qualification Details
- Additional Information (Essential requirement excluding academic qualification)
- Document Upload
- Final Submit**

**Review Page - Online Application Form**

Review the following particulars carefully. If you would like to change any particulars entered, you may do so by using 'Left Links' button or press 'FINAL SUBMISSION OF APPLICATION' button for final submission.

**Personal Details**

Name of the Candidate:	CANDIDATE
Date of Birth:	05-03-1998
Gender:	Female
Father's Name:	FATHER
Mother's Name:	MOTHER
Name of the State where you were born:	DELHI (NCT)
Category:	EVS
Are you Physically Handicapped (P.H.):	No
Are You Ex-Servicemen (E.S.M.):	No
Nationality:	Indian
Are / were you serving as	Not Applicable
Marital Status:	Single
Aadhaar	Not Available
Aadhaar Number	--

**Apply For**

Applying for the Post of:	Assistant
1st Choice for Exam City:	Delhi/ Delhi NCR (DELHI (NCT))
2nd Choice for Exam City:	Lucknow (UTTAR PRADESH)
3rd Choice for Exam City:	Chandigarh (CHANDIGARH)
4th Choice for Exam City:	Jammu (JAMMU AND KASHMIR)

**Graduate Qualification Details**

Pass Status:	Passed	Year of Passing:	2013
Degree Name:	Bachelor Degree with Hindi and English as main subjects or either of the two as medium of instruction and other as a main subject and Diploma or Certificate course in translation from Hindi to English and vice versa	Board/University Name:	G.L.S. University, Gujarat Law Society Campus, Opp. Law Garden, Ellisbridge, Ahmedabad-380006, Gujarat, (Private University)
Obtained Marks:	430	Result Mode:	Percentage
Marks(%):	86	Total Marks:	500
Institute Name & Address:	ABC	RollNo:	1253

**Post Graduate Qualification Details**

Pass Status:	Not Applicable	Year of Passing:	0
Degree Name:		Board/University Name:	
Result Mode:		RollNo:	
Institute Name & Address:			

**Additional Information (Essential Requirement Excluding Academic Qualification)**

S.No.	Post	Essential Eligibility	Experience	Desirable
1	Assistant	Working knowledge in Computer Applications	Six years' experience in General Administration/Accounts work	Not Applicable

**Contact Details**

Premises No/Name	NTA
Sub-Locality	NSIC
Locality	OKHLA
Country	India
State /UT	DELHI
District	NEW DELHI
Pin Code	110020
Email Address	vis*****@nta.ac.in
Mobile Number	91 - 837****789
Alternate Contact No. (Optional)	NA

**Permanent Address**

Premises No/Name	NTA
Sub-Locality	NSIC
Locality	OKHLA
Country	India
State /UT	DELHI
District	NEW DELHI
Pin Code	110020

**Upload Scanned Files**

Sr.No	Document	Display
1	Photograph	
2	Signature	

**Particulars checklist to be verified**

Kindly verify all the particulars listed below carefully. Once submitted Application Form finally, changes can not be made.

- My Name
- Date of Birth
- Person with Disability (PwD)
- Additional Information
- Father Name
- Gender
- Educational Details
- Exam Cities
- Mother Name
- Category
- Post Applied for

**Declaration**

I hereby declare that I have filled up this online application after carefully reading the Information Bulletin (Advertisement) and fully understanding the provisions/ procedures mentioned therein. I further declare that all the particulars given by me in this application are true to the best of my knowledge and belief. I agree that my Result may be withheld/ not declared/ my candidature may automatically stand cancelled, in case it is found at any point of time in future that false information has been furnished in this application. I shall abide by these terms and conditions as well as those laid down in the Information Bulletin (Advertisement), Public Notices and Advisories issued regarding this examination from time to time.

I Agree

**Final Submission of Application**

**Confirm !!**

Are you sure you want to submit the application form ?

**Activities**

- Registration Form
- View Application Form
- Fee Payment

**Verify Mobile No. & Email Id**

- Mobile No - Verified
- Verify Email Id

**Current Status**

Registration Form	Completed
Application Form	Completed
Fee Payment	Incomplete

You have submitted application form for All India Council for Technical Education Recruitment Examination 2023. Your application will be considered complete only after successful payment of application fee.  
**After payment of fee, you will not be able to edit the filled application details and documents uploaded.**  
 You are required to pay the fee Rs. 600/-.  
 Application Number : 23491000013

Verify your Registered Email Id

Registered Email Id

Enter Security Pin

Security Pin 9/6861

**Activities**

- Registration Form
- View Application Form
- Fee Payment

**Verify Mobile No. & Email Id**

- Mobile No - Verified
- Email Id - Verified

**Current Status**

Registration Form	Completed
Application Form	Completed
Fee Payment	Incomplete

You have submitted application form for All India Council for Technical Education Recruitment Examination 2023. Your application will be considered complete only after successful payment of application fee.  
**After payment of fee, you will not be able to edit the filled application details and documents uploaded.**  
 You are required to pay the fee Rs. 600/- .  
 Application Number : 23491000013

Mode of Payment

Activity : Examination Fee Payment

Select Mode of Payment

Online Payment

Note: Additional fee can be deposited through Debit/Credit Card/Net Banking

## All India Council for Technical Education

Recruitment Examination 2023

This Payment Request will be expired within : 10:45 minute

### User Details

Candidate Name	CANDIDATE	Fee Amount	600/-
Application Number	234910000013	Customer Id	23491000001301901
Date of Birth	05-03-1998		

### Examination Fee Payment

Select Payment Provider :  Canara Bank Payment Gateway (Any Debit Card/Credit Card/Net Banking of any bank)

Proceed for payment

Click here to [Cancel](#) this Transaction.



## All India Council for Technical Education

Recruitment Examination 2023

### Confirmation Page



**Application No.**

**234910000013**



DO NOT SEND THIS PAGE TO NATIONAL TESTING AGENCY (NTA).

CANDIDATE IS REQUESTED TO RETAIN THE PRINTOUT OF CONFIRMATION PAGE FOR FUTURE REFERENCE.

#### Personal Details

Aadhaar	Not Available	Aadhaar Number	--
Name of the Candidate	CANDIDATE	Date of Birth	05-03-1998
Mother's Name	MOTHER	Gender	Male
Father's Name	FATHER	Nationality	Indian
Category	SC		
Are you Physically Handicapped (P.H.) ?	No		
Are You Ex-Servicemen (E.S.M) ?	No		
Name of the State where you were born	DELHI (NCT)		
Are / were you serving as	Not Applicable		
Marital Status:	Single		



#### Apply For

Applying for the Post of	<input checked="" type="checkbox"/> Accountant/Office Superintendent cum Accountant <input checked="" type="checkbox"/> Assistant <input checked="" type="checkbox"/> Data Entry Operator – Grade III <input checked="" type="checkbox"/> Lower Division Clerk
1st Choice for Exam City	DELHI (NCT) - Delhi/ Delhi NCR
2nd Choice for Exam City	UTTAR PRADESH - Lucknow
3rd Choice for Exam City	CHANDIGARH - Chandigarh
4th Choice for Exam City	JAMMU AND KASHMIR - Jammu

#### Contact Details

Premises No/Name, Sub-Locality, Locality	NTA, NSIC, OKHLA
District, State /UT, Country, Pin Code	NEW DELHI, DELHI, India, 110020
Email Address	vis*****@nta.ac.in
Mobile Number	91 - 837****789
Alternate Contact No. (Optional)	NA

#### Images Uploaded by Candidate

Photo	Signature
	

#### Fee Payment Details

Activity	Application No	Reference No	Transaction Date	Amount	Customer ID	Payment Mode
Application fee	234910000013	YIC41842852894	15/04/2023 17:31:56	1	23491000001301902	EPG



**Address for Correspondence First Floor, NSIC-  
MDBP Building, Okhla Industrial Estate, New Delhi  
- 110020**

**Help Line: For Technical support, contact following  
during working days between 10.00 a.m. to 5.00 p.m.**

**✉ [aicte.query@nta.ac.in](mailto:aicte.query@nta.ac.in)**

**☎ 011-69227700,011-40759000**